

Dr. Helen Baldwin Middle School

◇ 45 Westminster Road, Canterbury, CT 06331 ◇ Phone: 860•546•9421 ◇ Fax: 860•546•6289 ◇

Emergency Dismissal Plan 2026-27

Please complete and return this form to the main office. This plan guides us in safely dismissing your child during unexpected early school closures or inclement weather.

 **Important:** This plan is *not* used for regularly scheduled early dismissal days.

Emergency early dismissals are highly unpredictable. If you cannot be home, please coordinate ahead of time with a neighbor, daycare provider, or relative. In the event of severe weather, please monitor local radio/TV broadcasts, and note that our school notification system (ParentSquare) will also send updates. Call us immediately if your emergency arrangements change. We strongly encourage you to discuss this safety plan with your child.

*Please note: The alternate address where your child will be sent **MUST** be located within Canterbury.*

1. Student Information (Please Print)

- Student Name: _____
- Grade/ Teacher: _____

2. Dismissal Option (Select One)

- ☐ Option A: Send home on the regular school bus.
- ☐ Option B: Send to a neighbor's, relative's, or daycare provider's home.
- ☐ Option C: Will always be a parent pick-up.

If you selected Option B, please provide the caregiver's details below (Must be a Canterbury address):

- Caregiver Name: _____
- Street Address: _____
- Telephone Number: _____

3. Parent/Guardian Authorization

- Parent/Guardian Signature: _____
- Date: _____