

CANTERBURY BOARD OF EDUCATION
45 WESTMINSTER ROAD
CANTERBURY, CT 06331

POLICY COMMITTEE MINUTES

Date: November 4, 2019

Time: 10:30 a.m.

Place: Superintendents Office, Dr. Helen Baldwin Middle School

Attendance: Mr. Walt Petruniw, BOE Member; Ms. Sarah Cary, CES Principal; and Dr. Lois DaSilva-Knapton, Superintendent of Schools.

Approved 12-10-2019

MEETING AGENDA AND ACTION TAKEN

1. Superintendent's Suggested Policies

- a. **3541 Transportation** – Reviewed the current policy at significant length. After the review it was noted that multiple changes and updates would have to be made. Thus, this section will have to be brought back at a future date after the subcommittee members look into further prior to the next Policy Committee meeting. Some considerations for changes should include a new name designation from handicapped student to student with disabilities; add private carrier contract details as required by statute and include updated statutory reference to policy. Then consider add to section #5 language relative to the Duties of the Superintendent regarding special event and community event. Plus additional overall review is recommended for any possible changes for the rest of the existing policy (such as removing NCLB and related legal references).
- b. **3541.7 Student Behavior** – Regulation is on file with a named policy. Recommend to have cross referencing done to check and see which existing policies support the regulation, and have a cross reference guide noted for the regulation.

2. CUBE

- a. **3410 System of Accounts** – Recommend in using the first paragraph and the last one under the alternate version provided by CUBE. Thus make it a short and precise policy with the new statutory references added to the policy.
- b. **3171.1 Non-lapsing Education Fund** – Recommend to accept this as a new BOE policy as provided by CUBE. Plus use the statutory references to the policy.
- c. **3430 Periodic Financial Reports** - Recommend accepting this as a new BOE policy as provided by CUBE along with the respective statutory references to the policy.
- d. **3432 Budget & Expense Report/Annual Financial Statement** - Recommend to accept this as a new BOE policy as provided by CUBE along with the respective statutory references to the policy.
- e. **5142 Student Safety** – Recommend adding “firearms safety” topic to the #4 section of the current policy.
- f. **6142 Basic Instructional Program** – Recommend a change by using the policy developed by Madison School District (provided as a sample) and also change the word “secondary” to “high school” in #10 section of the policy.

- g. **1331 Smoke Free Environment** – The policy was reviewed and it was determined that addition time for review of the policy would be necessary before the committee would recommend further changes on the existing policy (which was updated relatively not so long ago). Thus, this policy should be brought back at a future date.
 - h. **6159 Individualized Education Program/Special Ed. Program** – Recommend amending current policy by adding a sentence discussed in reference to Policy 6142.
 - i. 5141.214 Student Sunscreen Use*
 - j. 5131.911 Bullying*
 - k. 5144.4 Physical Exercise and Discipline of Students*
 - l. 6111 School Calendar*
 - m. 4131 Staff Development*
 - n. 6172.1 Gifted & Talented Students Program*
 - o. 1110.3 Communication with the Public (excerpt of policy 1110.3)*
 - p. 4112.5 Security Check/Fingerprinting*
 - q. 4112.51 Employment/Reference Checks*
 - r. 4122 Student Teachers*
 - s. 5114 (b) Students (excerpt of policy 5114)*
 - t. 5131 (b) Conduct and Discipline (excerpt of policy 5131)*
 - u. 5144 (f) Discipline (except of policy 5144)*
3. Round Table Discussion - Due to time constraints a round table discussion was not held.

Note – the above list so noted with (*) was not discussed due to time constraints, and the participants had to carry on with work for the rest of the business day. Those policies may be considered and be brought back to future Policy Committee meetings for review and possible action.

4. Meeting adjourned at approximately 12:05 pm.

Respectfully submitted,

Walt Petruniw, Minute Taker