

CANTERBURY PUBLIC SCHOOLS
45 Westminster Road
Canterbury, CT 06331
Telephone 860 546-6950
Fax 860 546-6423

Invitation to Bid

The Canterbury Board of Education requests sealed bids for Multiple Mini Split system Installation specifications and bidding instructions may be obtained at the Director of Facilities office, 45 Westminster Road, Canterbury, CT 06331 or by email request to tmillerd@canterburypublicschools.org

Bid deadline is May 10, 2021 at 10:00AM.

Sincerely,
Thomas Millerd
Director of Facilities

Canterbury Public Schools
45 Westminster Rd.
Canterbury, CT 06331

Phone: (860) 546-6950
Fax: (860) 546-6423
tmillerd@canterburypublicschools.org

Project #: 2021-01

Project Location: Dr. Helen Baldwin Middle School

Project Description: mini split systems to heat and cool four classrooms.

Bid Deadline is May 10, 2021 at 10AM

A walk-through and informational meeting will be held on April 14, 2021 at 1:00PM at the Dr. Helen Baldwin Middle School, 45 Westminster Rd. Canterbury, CT.

Project Scope

- Install multiple Mini split system to heat and cool with fresh air intakes in four classrooms

Specifications

- Furnish and install four 2-ton Daikin 3mxc24nmvju or better condenser unit to heat and cool classrooms in the 6th grade wing. Units must be able to maintain heat and cool to a temperature range of 65 to 75 degrees or better in each room during winter/summer seasons.
- Furnish and install 1-ton Daikin ceiling cassette units, model #FFQ12Q2VJU or better two in each classroom. Ceiling cassette units to heat and cool each classroom, each cassette to include a Fresh Air Intake Kit vented to the outside for fresh air. Cassette to be laid out to supply the heating and air conditioning needed of each area for even air temperature. Supply remote controls and ceiling trim for each unit.
- Furnish and install interconnecting line sets and communications wiring from the condenser to evaporator and fresh air intake units.
- Conceal of exterior line set with slim duct painted brown.
- Complete all electrical hook up to power units following all building codes.
- Provide owner with training and Manuals
- System evacuated, charge release and system function testing
- Each bid to include an estimate period of start to finish of project.

Canterbury Public Schools
45 Westminster Rd.
Canterbury, CT 06331

Phone: (860) 546-6950
Fax: (860) 546-6423
tmillerd@canterburypublicschools.org

NON DISCRIMINATION STATEMENT

The Canterbury Public Schools are committed to a policy of
EQUAL OPPORTUNITY/AFFIRMATIVE ACTION

For all qualified persons. The District does not discriminate in any employment practice, education program, or educational activity on the basis of race, color, religious creed, sex, age, national origin, ancestry, marital status, sexual orientation, gender identity or expression, disability (including, but not limited to, intellectual disability, past or present history of mental disorder, physical disability or learning disability), genetic information, or any other basis prohibited by Connecticut state and/or federal nondiscrimination laws. Inquiries regarding the District's nondiscrimination policies should be directed to the Human Resource Director.

GENERAL INSTRUCTIONS

All bids shall include the legal name of the bidder and shall be signed by the person or persons legally authorized to bind the Bidder. Bidders must be authorized to do business in the State of Connecticut. All required signatures shall be handwritten in ink with the full name of the person executing same.

All price bids must remain firm for a period of 120 days from the date of the bid opening.

Insurance:

Certificate of insurance: All insurers must have an AM best rating of A-V11 or better and admitted to do business in the State of Connecticut. All insurance policies must include a Waiver of Subrogation whereby the insured waives its right to subrogate the Town, its subsidiaries, employees, volunteers, directors and officers. Proof of the proper insurance coverage, workers compensation insurance, liability and property damage and Vehicle Insurance shall be filed with the Business office of the Canterbury Public Schools within 10 days after the award of the bid.

Liability Insurance: The contractor shall take out and Maintain for the life of the contract, adequate public liability insurance insuring against liability to person not employed by him in the amount of not less than \$ 1,000,000.00 for injuries, wrongful death to any one person and subject to the limit for each person in an amount of not less than \$2,000,000.00 on account of one accident and property damage insurance in an amount of not less than \$1,000,000.00

Canterbury Public Schools
45 Westminster Rd.
Canterbury, CT 06331

Phone: (860) 546-6950
Fax: (860) 546-6423
tmillerd@canterburypublicschools.org

Workman's Compensation Insurance: The Contractor shall take out and maintain during the life of the contract adequate Workman's compensation Insurance for all employees employed on said work. In case any class of employees or subcontractors is engaged in hazardous work under the contract at the site of work is not protected under the workman's compensation statutes, the contractor shall provide workman's compensation insurance for the protection of employees not otherwise protected.

Safety: All work will be performed within Occupational Safety and Health laws.

Disclaimer

The Canterbury Board of Education reserves the right to reject any and/or all bids received or any parts thereof for any reason whatsoever, to waive any informality or technical defect in any bid or in any provision in the bid specifications if it shall deem it in the best interest of the Board to do so, to require a modification of the contract terms at any time or negotiate with the bidder who, in the opinion of the Board, will meet the best interests of the Board, provided that nothing herein shall be deemed to waive any requirement of federal, state or local law. Under no circumstances will the Board be held responsible for the cost of preparing any bid or proposal.

Form of Bid
Multiple Mini Split system Bid

To: Canterbury Board of Education
Multiple Mini split System Bid
45 Westminster Rd
Canterbury, Ct 06331

Gentlemen

1. The undersigned, having familiarized themselves with Project #:2021-01, project scope and specifications and submit a bid of

\$ _____

Name _____

Date _____

Company _____

Phone _____

Signature _____

Terms

The Canterbury Public Schools reserves the right to reject any and /or all bids received or any parts thereof for any reason whatsoever, to waive any informality or technical defect in any bid or in any provision in the bid specifications, to negotiate a contract and to require a modification of the contract terms at any time, and to select the bidder who, in the opinion of the Canterbury Board of Education, will meet the best interests of the Canterbury Public Schools, provided that nothing herein shall be deemed to waive any requirement of federal, state or local law. Under no circumstances will the Canterbury Public Schools be responsible for the cost of preparing any bid or proposal.