



Canterbury Board of Education

Minutes

WHEN: Tuesday, September 29, 2020 7pm.

PLACE: Canterbury Town Hall, Community Room

AGENDA: To conduct a Special Board of Education Meeting

1. Call of Quorum at 7:07 PM

Present: Nancy Duvall, Thomas Dufort, Julie Lippke, Stacy Bruneaux

Absent with notification: Katie Logan, William Sweeny,

Absent: Laurie Marquis

2. Participation in bi-monthly tri-Board discussion panel (Board of Selectmen, Board of Finance, and Board of Education)

Boards reviewed various town and school related matters.

3. Adjournment

Motion to adjourn made by Mr. Dufort, second by Mrs. Lippke. Motion passed 4-0

Meeting adjourned 8:26 Tom Dufort/Julie Lippke

Use this link to view Town of Canterbury Youtube live channel to view Board and Committee Meetings.

https://www.youtube.com/channel/UCxSiJIZHaALMsUetUyfQ9Sg?view_as=subscriber

Review / Audit of FY 19

September 29 - Tri Board Meeting

BOF and BOS requested an update on the audit of FY 19 and expenditures.

- Add clarity to the timeline of events
- What did we do wrong? How do we know we won't do it again?
- What procedures are in place now? (review action plan submitted to the OPM)

Week of Oct 5 - Steve/Nancy Meeting

We reviewed how much work has been completed and what the next steps are. We discussed remeeting in a couple weeks

October 22 - Steve/Nancy Meeting

Nancy shared her files and we discussed the following items:

- List of all special education students and their enrollment date and exit date
- List of all out of district special education placements by student, location, and enrollment date.
- What is the relation to OOD placements and payments in FY19
- Review Chriss Lippke's letter to BOE in August of 2019
- Lois created a report of the timeline of events. Steve will cross reference this list by student enrollment
- Steve to identify when Jeff started
- Steve to check on Chris Lippke letter - (completed)
- Steve to collect 18-19 JP Morgan Credit Card Statements
- Steve to review "larger" teacher reimbursement charges
- Steve to review list of vendors in Nancy's excel file and categories
- Create a timeline of special ed enrollment and expenditures by Month
- Steve to review the different tabs on Nancy's excel file
- Nancy will cross reference the BOE minutes and Lois reports of special ed issues.
- Review hire dates for special staff and business office

Next meeting TBD