



## SPECIAL MEETING OF THE CANTERBURY, CT BOARD OF EDUCATION

**Date:** Tuesday, June 23, 2020 7 p.m.

**Place:** Virtual Meeting

Approved 8-11-2020

### **A. Call of Quorum**

Attendance: Nancy Duvall, Chairwoman; Tom Dufort, Vice-Chairman; Laurie Marquis, Secretary; Julie Lippke; Katie Logan; William Sweeney; Stacy Bruneaux

Administration: Jim Connelly, Interim Superintendent; Cori Beckwith, Director of Pupil Services; Michele Demicco, Director of Finance.

Also in Attendance: Beth O'Connor

Nancy Duvall called the Board of Education meeting to order at 7:03 p.m.

### **B. Update on the Board of Education 2020-2021 budget**

**Motion:** That the BOE approve the reductions as outlined in the Finance Director's memo. Both the round two and round three reductions to approve the budget accordingly to \$11,786,282.00.

**By:** Bill Sweeney

**Second:** Julie Lippke

**All in Favor**

**Motion passes**

### **C. Discuss forming two committees, the finance and high school research committees and to appoint members to these committees**

**Motion:** To form a standing finance committee composed of the Superintendent, both Principals, Director of Pupil Services, Director of Finance, Nancy Duvall and Tom Dufort.

**By:** Laurie Marquis

**Second:** Bill Sweeney

**All in Favor**

**Motion passes**

Respectfully Submitted by Laurie Marquis, Secretary

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**Motion:** To form an ad-hoc high school choice committee to be staffed by the Superintendent, Principal of BMS, Katie Logan, Stacey Bruneaux and three parents from the community.

**By:** Bill Sweeney

**Second:** Tom Dufort

**All in Favor**

**Motion passes**

***D. Approval of 2020-2021 Technical Management Agreement with Novus Insight***

**Motion:** To approve the one year new contract with Novus Insight for technology IT services at the new amount of \$75,240 based on the information presented.

**By:** Bill Sweeney

**Second:** Tom Dufort

**All in Favor**

**Motion passes**

**Motion:** That the BOE move into executive session on agenda items E and F inviting the Interim Superintendent, James Connelly, to review the employment agreements of personnel listed as well as the possible extension of the Interim Superintendents employment at 8:03p.m.

**By:** Bill Sweeney

**Second:** Nancy Duvall

**All in Favor**

**Motion passes**

***\*\*Exit of Executive Session at 9:07p.m.***

***E. Review of Employment Agreements***

- Director of Finance and Operations
- Director of Facilities
- Business Office Assistant
- Bus Mechanic
- Maintenance/Ground Worker
- Food Service Workers

**Motion:** That the BOE authorize the Interim Superintendent to enter into a one year extension of an employment agreement with the Director of Finance and Operations

Respectfully Submitted by Laurie Marquis, Secretary

under the following conditions: That her job description be modified to remove the PSIS responsibilities, and to flesh out the responsibilities for cafeteria and transportation oversight. The Director of Finance and Operations would also receive a 2% raise on the existing contract which is consistent with what the other non-certified personnel will be receiving and the remainder of her contract will be under the same terms currently existing however we are directing the Interim Superintendent to rewrite the contract into a standardized form with standardized language.

**By:** Bill Sweeney

**Second:** Tom Dufort

**All in Favor**

**Motion passes**

**Motion:** That the BOE authorize the Interim Superintendent to enter into a two year extension of an employment agreement with the Director of Facilities under the following terms: A 2% increase per year similar to what the custodians union is receiving. In addition, five days of vacation time should be permitted to carry over from year to year. The annuity that is paid shall increase from 1% to 2%. However the second year of the contract shall be conditioned on a performance review and the continuation of the second year of the contract shall be contingent upon a positive performance review by the Superintendent. The rest of the existing terms shall remain the same however the BOE is directing the Interim Superintendent to rewrite the contract for common form and language.

**By:** Bill Sweeney

**Second:** Tom Dufort

**All in Favor**

**Motion passes**

**Motion:** That the BOE authorize the Interim Superintendent to enter into contract extensions with the business office assistant, bus mechanic, maintenance/grounds worker, and various food service workers under similar terms and percentage increases as currently existing and to extend those contracts for one year contracts under substantially similar terms however the BOE is directing the Interim Superintendent to rewrite the contract for common form and language.

**By:** Bill Sweeney

**Second:** Tom Dufort

Respectfully Submitted by Laurie Marquis, Secretary

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**All in Favor**

**Motion passes**

***F. Discussion and possible appointment of an Interim Superintendent of Schools for the period July 1, 2020 to August 14, 2020 (Executive Session and possible action)***

**Motion:** That the BOE appoint James Connelly as the interim superintendent of schools, extending his current appointment for the period of July 1, 2020 through August 14, 2020 under the following conditions. This extension is not intended to exceed ten business days of additional work for that period. The existing contract between the district and the superintendent terms will remain the same. He will be entitled to the four sick days that he still has under the interim contract. We will note that he will do the majority of his work to the extent possible in a remote capacity. To the extent that he needs to travel, he will be reimbursed for mileage. In coordination with the board chair, if he needs accommodations to stay over for any of the traveling days, that is to be approved through the board chair. The only other change to the existing contract is that the clause for termination by convenience will only require a five day notice rather than the previous thirty day notice.

**By:** Bill Sweeney

**Second:** Tom Dufort

**All in Favor**

**Motion passes**

***G. Adjournment***

**Motion:** To adjourn at 9:15p.m.

**By:** Bill Sweeney

**Motion passes**

Respectfully Submitted by Laurie Marquis, Secretary

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