

BOARD OF EDUCATION
CANTERBURY, CONNECTICUT

Date: Tuesday, September 10, 2019

Time: 7:00 p.m.

Place: Dr. Helen Baldwin Middle School-Media Center

Approved 10/8/2019

A. Call of Quorum, Pledge of Allegiance and Read Mission Statement

Attendance : Vivian Thumser, Chairperson; John Gentry, Co-Chair; Nancy Duvall, Secretary; Walt Petruniw; Tom Dufort; Bridgett LaBrecque, Leticia Velasquez

Administration: Dr. Lois DaSilva-Knapton, Superintendent; Neil Rinaldi, Interim-Principal BMS; Sara Cary, Principal CES; Jeff Ferranti, Pupil Service Director; Michele Demicco, Director of Finance and Operations

Vivian Thumser called the Board of Education meeting to order at 7:04 p.m.

B. Special Purpose/Recognition

1. Walt Petruniw – CABA BOE Recognition
2. Introduction of New Hires

Interim Principal BMS – Neil Rinaldi

District Transportation: Fred Avery, Marie Andrews, Lisa Mixer, Melissa Bonito

C. Board of Education Response to Previous Public Comments

- Timeline for filling Principal position : Interim hired, working toward to hiring a full time principal
- Boiler Reimbursement? - no there are no state reimbursements for boiler replacements

D. Comments from Visitors on Agenda Items Only

- Why did the BOE not have a quorum for the 6 PM meeting?
- FOIA request for additional appropriations mentioned

Motion: To enter into Executive Session for item E at 7:18 pm.

By: John Gentry

Second: Tom Dufort

All in Favor

Motion passes

E. **Executive Session** : Attorney Client Privilege Information – Discussion and possible action on a resolution related to drafting new procedures for monitoring budget expenses and communicating regularly with the Board of Finance regarding the need for supplemental appropriations – Invite Superintendent

Out of Executive Session at 8:03 p.m.

Motion #1: That the Board of Ed engage Shipman and Goodwin to investigate the cause of the 2018/2019 budget deficit

By: John Gentry

Second: Tom Dufort

All in Favor

Motion passes

Motion #2: That the Board of Ed adopt the following resolution that is proposed to relating drafting new procedures for monitoring budget expenditures and communicating regularly with the Board of Finance regarding any needs for supplemental appropriations. Canterbury Board of Ed Resolution was read (see attached).

By: John Gentry

Second: Walt Petruniw

All in Favor

Motion passes

Motion: To enter into Executive Session for item F at 8:08 pm.

By: John Gentry

Second: Tom Dufort

All in Favor

Motion passes

- F. **Executive Session:** Attorney Client Privilege Information – Discussion concerning performance, evaluation, and/or contract of Superintendent of Schools. Possible action concerning performance, evaluation and/or contract of Superintendent – Invite Superintendent

Out of Executive Session at 9:03 p.m.

Motion: To authorize the Board Chair, or the Board Secretary, in the absence of the Board Chair, to enter into a resignation agreement with the Superintendent of Schools with leave of December 1st.

By: John Gentry

Second: Tom Dufort

Yay: Walt P.; Tom D.; John G.; Leticia V.; Vivian T.; Bridgett L.

Nay: Nancy D.;

Abstentions:

Motion passes

G. Presentations & Actions

1. Superintendent Written and Oral Report
 - a. Enrollment- 748 total students, down 13 from June
2. Administrators' Written and Oral Reports
3. Para educator Contract

Motion: To ratify the Para educators 2019-2022 Contract

By: Tom Dufort

Second: John Gentry

All in Favor

Motion passes

4. Parish Hill Middle High School Contract – For One Student

Motion: To accept the Parish Hill Middle High School Contract as written

By: Walt Petruniw

Second: Tom Dufort

All in Favor

Motion passes

5. CES Health Curriculum

Motion: To accept the CES Health Curriculum as presented

By: John Gentry

Second: Leticia Velasquez

All in Favor:

Motion passes

H. Committee Reports/Correspondence to the Board

1. 2018-2019 Budget – Additional Appropriation Information
 - Additional Appropriation for \$84K is required to pay outstanding bills
 - Will be discussed at BOF meeting on 9/11
2. 2019/2020 Budget –
 - The Financial Update, Budget Report, Check Register (7/1-8/31) and the transfer list was handed out. This financial package will be the new standard and will be provided to BOE members, as well as, the BOF and First Selectman.

Motion: To accept the transfers as listed in Financials Package

By: John Gentry

Second: Nancy Duvall

All in Favor:

Motion passes

3. Facility/Oil Tank/Boiler meeting -
 - Oil Tank reimbursement was submitted to the state for 3rd time, waiting on response
 - Boiler RFP for repairs

Motion: To award Boiler job to S&K Mechanical

By: Walt Petruniw

Second: Tom Dufort

All in Favor

Motion passes

- Still items not finished on Roof – Punch list consists of 25 total items (some are done)

Motion: To ask the BOE attorney to contact Silk Town and Silver Patricelli regarding the outstanding items, to complete the punch list items, failure to comply will result in forfeiture of remaining balance owed

By: Walt Petruniw

Second: Tom Dufort

All in Favor

Motion passes

4. Policy Committee meeting - next meeting to be scheduled
5. EASTCONN- event in Hampton on 9/14
6. Woodstock Board of Trustees Report – School year off to a good start, 1140 students, all oil tanks and roofs have been completed
7. Budget Planning Committee Meeting - meeting on 9/9, many ideas to research were shared, future meetings to be scheduled
8. Bus RFP Results and Board Discussion: One bid from Dattco was received, that will be reviewed and there is an outstanding list of information that is due to the CIP Committee in order to receive the approval to change the CIP funds from purchase to lease. Further studies will be done

Motion: To bring comprehensive bus analysis to CIP meeting for 9/19 with request to change verbiage from purchase to lease.

By: Walt Petruniw

Second: Tom Dufort

All in Favor:

Motion passes

I. Consent Agenda

1. BOE Meeting Minutes – 8/13/19 –

Motion: To accept the August 13th Meeting minutes

By: Walt Petruniw

Second: John Gentry

All in Favor

Motion passes

Motion: To accept the August 6th Special Meeting minutes that were not listed on the Agenda

By: Vivian Thumser

Second: John Gentry

All In Favor with exception of Walt P. who abstained

Motion passes

J. Resignation/Retirement Letters

Three resignations were received:

Vivian Thumser, BOE Chair; John Gentry, BOE Vice-Chair; and Bridgett LaBrecque, BOE Member

Motion: For to accept the resignations from Vivian Thumser, John Gentry and Bridgett LaBrecque.

By: Tom Dufort

Second: John Gentry

All in Favor

Motion passes

K. Adjournment

Motion: For adjournment at 10:28 p.m.

By: Walt Petruniw

Second: Tom Dufort

All in Favor

Motion passes

Respectfully submitted by: Nancy Duvall, Secretary