

**BOARD OF EDUCATION
CANTERBURY, CONNECTICUT**

Date: Tuesday, May 14, 2019

Time: 7:00 p.m.

Place: Dr. Helen Baldwin Middle School-Media Center

Approved 6/18/2019

A. Call of Quorum and Pledge of Allegiance

Attendance : Vivian Thumser, Chairperson; John Gentry, Co-Chair; Nancy Duvall, Secretary; Walt Petruniw; Tom Dufort; Bridgett LaBrecque, Leticia Velasquez

Administration: Dr. Lois DaSilva-Knapton, Superintendent; Ryan Earley, Principal BMS; Sarah Cary, Principal CES; Jeff Ferranti, Pupil Service Director; Michele Demicco, Director of Finance and Operations

Vivian Thumser called the Board of Education meeting to order at 7:00 p.m.

B. Special Purpose / Recognition

A Zoophonics presentation from some students from the Pre-K class along with their teachers.

Ms. Cary stated how important reading is and how CES is preparing the Pre-K and K grades for the transition to First Grade.

C. Comments from Visitors

None

D. Presentations and Actions:

1. BOE 8th Grade Award Discussion

Vivian T. would like to reinstate the BOE award that was given at graduation in the past. Library honoree award to be given to Betty Lima for aspiring author as well as a perserverence in special ed given by Vivian Thumser.

2. Resignation / Retirement Letters

Ruby Nelson, receptionist at BMS, resigned May 10th; and Heather Avery, Van Driver, resigned on May 14th.

Motion: To accept the resignation letters mentioned above

By: John Gentry

Second: Tom Dufort

Abstained: Vivian Thumser

Yay's have it

Motion passes

Dr Knapton, would like to add the following items to Agenda:

Added as 4a. CIP Budget; as 6a Oil Tank RFP; under Consent Agenda, 6. Oil Tank Minute Minutes, and two additional Executive Session items: Personnel Issue and Personnel Information.

Vivian suggested moving Comments from Visitors before Executive Session.

Motion: To accept the additional items, mentioned above, to be added to the Agenda, as well as other changes.

By: Walt Petruniw

Second: Tom Dufort

All in Favor

Motion passes

3. Policies First Read

a. 4117.2 Personnel – Certified Resignation

b. 5142.2 Safety-Student Dismissals Precautions

Motion: To accept Policies above as first read

By: Walt Petruniw

Second: John Gentry

All in Favory

Motion passes

4. Policies Second Read

a. 4112.4 Health Examination

Motion: To accept Policy 4112.4 as second read

By: Walt Petruniw
Second: Bridgett LaBrecque
All in Favor
Motion passes

5. Readiness / PMHP Grant:

- **Readiness Grant - \$189K used for Pre-K program (bulk used for staff)**
 - CES site survey scheduled for May 15th & 16th
- **PMHP Grant - \$16K – Hugs Program**

Motion: To accept Readiness Grant as written
By: Tom Dufort
Second: Walt Petruniw
All in Favor
Motion passes

Motion: To accept PMHP Grant as written
By: Tom Dufort
Second: John Gentry
All in Favor
Motion passes

6. Quality Enhancement Grant:

- **\$3881 – In Service and Supplies**

Motion: To accept the Quality Enhancement Grant as written
By: Tom Dufort
Second: John Gentry
All in Favor
Motion passes

7. Healthy Food Certification:

Motion: The Canterbury BOE votes yes to implement the healthy food option for the 2019-2020 school year
By: Walt Petruniw
Second: Tom Dufort
All in Favor
Motion passes

Motion: Pursuant to C.G.S. Section 10-215f, the Board of Education or governing authority certifies that all food items offered for sale to students in the school under its jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will comply with the Connecticut Nutritional Standards during the period of July 1, 2019, through June 30, 2020. This certification shall include all food offered for sale to students separately from reimbursable meals at all items and from all sources, including but not limited to, school stores, vending machines, school cafeterias, and any fundraising activities on school premises sponsored by the school or by non-school organizations and groups.

By: Walt Petruniw

Second: Tom Dufort

All in Favor

Motion passes

Motion: The Board of Education or governing authority will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards provided that the following conditions are met: 1. The sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2. The sale is at the location of the event; and 3. The food items are not sold from a vending machine or school store. An “event” is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The “regular school day” is the period from midnight before to 30 minutes after the end of the official school day. “Location” means where the event is being held.

By: Walt Petruniw

Second: Tom Dufort

All in Favor

Motion passes

8. CSDE – Child Nutrition Program:

- **To authorize a new signator: Michele Dimicco, Document signed by BOE Secretary**

Motion: To approve for Michele Dimicco to become a signature

By: Leticia Velasquez

Second: John Gentry

All in Favor

Motion passes

9. Discussion – Regular BOE June Meeting:

- To move June meeting from June 11th to June 4th and have a 6pm to discuss Proposals for Oil Tank replacement and choose vendor and have regular BOE Meeting at 7 pm.

Motion: To approve meeting date change and add meeting at 6pm as noted above

By: John Gentry

Second: Walt Petruniw

All in Favor

Motion passes

E. Committee Reports / Correspondence to the Board

1. Para-Educator Negotiations: Ratification need

2. Secretaries Negotiations: Ratification needed

3. Custodian Negotiations: Meeting May 29th

4. 2018/2019 Budget:

- The Special Ed deficit \$399,850.88 with total unforeseen costs at \$494,000; and two more students have moved into town since last meeting. Additional appropriations are required in order to pay for these extra costs. The BOF is willing to allocate \$302,569.00 and has suggested that the BOE find a way to cut the difference of \$97,281.88. The school is in a spending freeze. Suggestion made to verify residency of all students to make sure these extra costs are not related to students from out of town.

Motion: To confer with attorney to seek legal verbiage for response to BOF and find Special Ed mandate

By: John Gentry

Second: Tom Dufort

All in Favor

Motion passes

4a. CIP Budget:

- CIP committee removed funds left over from completed projects as well as some cuts from 2019/2020 budget – approved at Selectman’s meeting.

5. 2019/2020 Budget

- The BOE has been directed to cut an additional \$150K

- Need to know exact MBR we need to use to base this on
- \$11,582,529.00 is where we need to be to meet BOF request
-

At 9:05 this discussion was TABLED – will be continued prior to Executive Session.

Motion: To table the conversation until later in meeting.

By: John Gentry

Second: Tom Dufort

All in Favor

Motion passes

6. Facility / Oil Tank Meeting: RFP finalized

6a. Oil Tank Project:

- **RFP is drawn up and is posted on the website**

Motion: To accept the RFP as written

By: Tom Dufort

Second: John Gentry

All in Favor

Motion passes

7. Policy Committee: next meeting April 23rd

8. EASTCONN: next meeting May 21st

9. Finance Sub Committee: no new meetings held

10. Curriculum/Pupil Services Committee: none

11. Superintendents' Report:

- a. **Enrollment:** up 6 students this month
- b. **Administrators Report:**
End of year activities, much going all in all areas, WHY
Canterbury Expo is June 6th and the 8th Grade
Recognition Ceremony is June 7th at BMS.
- c. **Additional Comments - none**

F. Consent Agenda

1. Joint Meeting with BOF Minutes – April 3, 2019
2. Regular BOE Meeting minutes – April 9, 2019

3. Policy Committee Meeting minutes – April 23, 2019
4. Policy Committee Meeting minutes – April 29, 2019
5. Special BOE Meeting Minutes – April 30, 2019
6. Oil Tank Meeting Minutes – May 7, 2019

Motion: To accept 1 thru 6 under Consent Agenda
By: Walt Petruniw
Second: John Gentry
All in Favor
Motion passes

G. Comments from Visitors:

- Regarding status of Bus situation investigation
 - Finding will be presented in June
- Regarding parking lot situation at CES
 - A resolution is being investigated – looking for a low cost plan due to budget situation

At 9:35 the TABLED discussion “2019-2020 Budget cuts” was continued:

Motion: To move forward with proposed budget of \$11,582,529.00, which included the recent \$150K reduction as requested by BOF.
By: Tom Dufort
Second: John Gentry
Roll Call Vote requested: Vivian - Nay; John – Nay; Nancy - Yay; Walt – Nay; Leticia – Nay; Tom- Yay; Bridgett - Nay
Yays - 2
Nays - 5
Motion denied

Motion: To move forward with proposed budget of \$11,582,529.00, which included the recent \$150K reduction as requested by BOF.
By: Tom Dufort
Second: John Gentry
All in Favor
Motion passes

H. Executive Session:

1. Personnel Issue: Discussion of Superintendents Evaluation:

2. Personnel Issue:

3. Personnel Information:

Motion: To enter into Executive Session at 10:25 for Three Issues: Two Personnel Issues and Personal Information

By: Walt Petruniw

Second: Leticia Valasquez

All in Favor

Motion passes

Out of Executive Session at 11:06 p.m. with no actions taken

I. Adjournment:

Motion to adjourn at 11:06 p.m. By: Walt Petruniw 2nd: Tom Dufort

Respectfully submitted by: Nancy Duvall, Secretary