**BOARD OF EDUCATION**

**CANTERBURY, CONNECTICUT**

Date:   Tuesday, October 9, 2018                                                          Time: 7:00 p.m.

Place:  Dr. Helen Baldwin Middle School-Media Center

**Approved 11/13/2018**

1. **Call of Quorum and Pledge of Allegiance**

         In attendance from the Board of Education (BOE): Vivian Thumser, Chairperson;

             John Gentry, Vice Chairperson; Nancy Duvall, BOE Secretary; Tom Dufort, Bridgett

 LaBrecque

 Absent: Walt Petruniw; Leticia Velasquez

Others Present: Dr. Lois DaSilva-Knapton, Superintendent; Sarah Cary, Principal CES; Ryan Earley, Principal BMS; Jeff Ferranti, Pupil Service Director

Vivian Thumser, Chairperson called the Board of Education meeting to order at 7:00 p.m.

Motion: To amend the Agenda with the following changes:

 Add Special Meeting minutes 9-1-2018 as Item F. 2

 Move Item E. f. CPAC to B 2

 Add Executive Session under Item B

By: John Gentry

Second: Tom Dufort

1. **Special Purpose**
	* + 1. Executive Session

Motion: To go into Executive Session at 7:08 p.m. for the purpose of a

 personnel matter.

By: Tom Dufort

Second: Nancy Duvall

The Board came out of Executive Session at 7:22 p.m.

The Superintendent introduced Merelise Hitte, Director of Finance to the Board. Ms. Hitte, spoke to the Board about her job experiences.

* + - 1. CPAC

Mr. Ferranti, Director of Pupil Services discussed Ct Parent Advocacy Center (CPAC) pilot program.

Jenn Lussier parent with a child with disabilities discussed CPAC pilot

program with three districts and would love Canterbury to be part of the pilot program. This program helps build partnership between district and parents.

The Board discussed the CPAC program, will research the program and

 bring it back at the November BOE meeting.

**C Comments from Visitors**

 None

1. **Presentations & Actions**

* + - 1. Resignation/Retirement Letters

Motion: To accept the resignation letter from Chelsea Gromko, Pupil Service

 Administrator Assistant as of September 25, 2018.

By: Tom Dufort

Second: John Gentry

All in favor

Motion passes

* + - 1. State of Connecticut Nutrition Program

The Superintendent stated this is an agreement and signed by the BOE Chairperson

Motion: To accept the change/add new signatures on the signature page of the Nutrition Program (add Merelise Hitte and Dr. DaSilva-Knapton and remove Janice Thurlow).

By: John Gentry

Second: Bridgett LaBrecque

All in favor

Motion Passes

1. **Committee Reports/Correspondence to the Board**
2. Teachers Negotiation update

The BOE Chairperson said the Committee will meet again on November 7

 and 15th. Mediation is scheduled for early December.

1. Health Office Standing Order

 The Health Office Standing Order was signed by

 Ms.Thumser, Board Chairperson. Annual agreement between the local

 doctor and our nurse in the event we need a doctors signature.

1. Facility Committee Meeting

 The Facilities Committee meeting is scheduled for October 16th.

1. Building (Roof) Committee

The Board of Selectman met and approved Putnam Bank as the loan to pay off our roof bills.

1. Policy Committee

 The Policy Committee meeting is scheduled for October 17th

1. EASTCONN

 No information

1. Superintendent’s Comments
2. Enrollment

 Enrollment from last year is up 8 students.

1. Sexual Harassment Training

 The Superintendent and Administrators attended a two hour

 training. Looking to add a webinar on the website.

1. Administrators Report

The Administrators discussed their October 2018 report. The Administrator reports are posted on our website: www.canterburypublicschools.org - Superintendent’s page-Administrator’s Monthly BOE Report.

1. 2019-2020 Budget Timeline

Timeline for next year hoping for a budget approval by February 26th and a joint meeting with the BOF in March.

1. Academic Achievement -Woodstock Academy

The Superintendent recognized Canterbury high students who have received academic awards from Woodstock Academy.

1. Regional Initiative (REGI) Grant Program

Superintendent stated that we received the REGI grant in the amount of $3,000. An event in the spring that will show all of the things that will come from “The Why Canterbury Program”

1. Additional Comments

None

**F.    Consent Agenda**

1. Special Meeting Minutes – September 11, 2018

 Correct the last name”Duford” to “Dufort” and” Bridgette” to

 “Bridgett”

 The Special Meeting minutes were amended

1. Regular Meeting Minutes – September 11, 2018

 The Regular Meeting minutes were approved as printed.

**G.    Comments from Visitors**

 A Board member asked what is going on with the buses. The Superintendent

 stated a bus driver resigned . We have been combining bus routes.

 We have filled the position and will go back to the original bus pick-up times.

**H. Adjournment**

 The Board adjourned at 8:31 p.m. By: Tom Dufort Second: John Gentry

Respectfully submitted (on behalf of the Board via audio-recording) by:

Dottie Horn

BOE Recorder: