**CANTERBURY BOARD OF EDUCATION**

**45 WESTMINSTER ROAD**

**CANTERBURY, CONNECTICUT**

**POLICY COMMITTEE MINUTES**

**Approved 2-28-2017**

Date: January 20, 2017 Time: 9:00 a.m.

Place: Superintendent’s Office, Dr. Helen Baldwin Middle School

Attendance: Mr. Chris Lippke, Policy Committee Chairperson and BOE Member; Mr. Walt Petruniw, *ex-officio* BOE Member and minute taker (late arrival 09:35 AM); Dr. Lois DaSilva-Knapton, Superintendent of Schools; and Ms Sarah Cary, CES Principal.

MEETING AGENDA AND COMMITTEE ACTION TAKEN

Superintendent’s suggested Policies to be reviewed and recommendation to be made to the BOE:

1.

1. **Policy 5118 Nonresident Students** - Recommend to the BOE to revise wording in the policy under the “Nonresident Attendance with Tuition” as discussed during the committee meeting.
2. **\* Policy 4100 Certified Personnel** – Item reviewed and discussed in attempt to clarify the intent of the policy that it refers to certified position only. \* *However, this policy is to be brought back to the policy Committee for further review.*
3. **Policy 5118.111 Nonresident Students Tuition** – Recommend to the BOE to repeal this policy and refer to the recommended revised Policy 5118 to cover this subject area.
4. **Policy 9010 By-laws of the Board-Limits of Authority** – Replace first sentence with an insertion of the discussed CABE suggested policy paragraph covered during the meeting.
5. **Policy 9012 By-laws of the Board-Legal Responsibilities of BOE** – Replace the word “Carter” and change it to Ordinances as well as some other minor grammatical changes.
6. **Policy 9325.2 By-laws of the Board-Meeting Conduct** – Revised and amend the policy based on the Board’s attorney’s recommendations.
7. **\*Policy 9326 Bylaws of the Board-Minutes** – Detailed and lengthy discussion held on this policy. Recommendations and suggestions were deemed incomplete during the meeting. *\* Thus, this policy will be brought back for future committee discussions.*
8. **\* Policy 2000.1 Board Superintendent Relationship – *\*****To be brought back at a future meeting.*
9. **\* Policy 2130 Administrative Personnel Positions *-\*****To be brought back at a future meeting.*
10. **New Policy/or add: Criminal History Record Information –Proper Access, Use and TO (**to policy 4112.5 Dissemination Procedures[?]) – Item discussed at some length. Due to Federal Regulations and likely pending FBI audit, the Board should establish a policy to cover this important topic to insure a policy would be implemented to follow the Federal Regulations. Committee recommendations to the BOE is to adopt this policy to insure the Federal Regulations are followed by policy. The policy number will have to be determined as to where it fits within the Board Policies.

CABE Policies to be reviewed and recommendations to the BOE:

2.

1. **Policy 4112.51 Employee/Reference Checks** – Recommend to repeal this policy and reference the below policy which covers the area of concern.
2. **Policy 4112.5 Security Check/Fingerprints** – Recommend to our existing policy replace with CABE suggested policy.
3. **\* Policy 3520.13** **Business and Non-Instructional Operations** *-****\*****To be brought back at a future meeting.*
4. \* **Policy 5113 Attendance Excuse-dismissal** - ***\*****To be brought back at a future meeting.*
5. \* **Policy/R 5113.2 Truancy** - ***\*****To be brought back at a future meeting.*
6. \* **Policy 5145.14 On-Campus Recruitment** -***\*****To be brought back at a future meeting.*
7. \* **Policy 5145.15 Directory Information** *-****\*****To be brought back at a future meeting.*
8. \* **Policy 5141.213 Administrating Medication Opioid Overdose Prevention** *-****\*****To be brought back at a future meeting.*
9. \* **Policy 6141.22 Religion and Religious Accommodation** *-****\*****To be brought back at a future meeting.*

(\*) = *Policies to be brought back to future meeting(s) for further review*.

2. Roundtable Discussion – Next meeting to be scheduled for February 24, 2017 at 10:30 AM

Adjournment: Meeting adjourned at 10:56 AM

Respectfully Submitted,

Walt Petruniw