

**CANTERBURY BOARD OF EDUCATION
45 WESTMINSTER ROAD
CANTERBURY, CONNECTICUT**

POLICY COMMITTEE MINUTES AND ACTIONS

Date: March 27, 2018

Time: 10:30 a.m.

Place: Superintendent's Office, Dr. Helen Baldwin Middle School

Attendance: Bridgett LaBrecque, Committee Chairperson & BOE Member, Walt Petruniw, Minute Taker & BOE Member; Vivian Thumser, *Ex Officio* & BOE Member; Sarah Carey, CES Principal (departed 12:00 noon); and Dr. Lois DaSilva-Knapton, Superintendent

The meeting came to order at 10:40 a.m. with a quorum of its members present. BOE Chair Vivian Thumser assigned committee duties as follows: Bridgett LaBrecque as Policy Committee Chairperson, and Walt Petruniw as Minute Taker.

Meeting Agenda and Committee Action

1. Based on CABA Policies

- a. Policy 4112.51/4212.5 Employment/Reference Checks – Recommend to revise current policy by adding the “former employer” definition from CABA recommended policy.
- b. Policy 3520.13 Student Data Protection and Privacy/Cloud-Based Issues – After review it was determined to bring this policy back for further examination at a future date.
- c. Policy 4118.114/4218.114 Pregnant Women in the Workplace - After review it was determined to bring this policy back for further examination at a future date.
- d. Policy 4118.11/4218.11 Nondiscrimination – Current policy discussed and thought to be the same topic as above. Recommend to bring this policy back for further examination at a future date.
- e. Policy 0521 Nondiscrimination – Recommend to include the word “Veteran” as implied from the CABA policy to the existing policy and to the form 0521. Also update the legal references for this policy.
- f. Policy 4145.1/4245.1 Tax-Sheltered Annuities – CABA Policy reviewed and determined it was not required at this time.
- g. Policy 5118.1 Homeless Students – Recommend to update legal references and add statement #7 from CABA to regulations under this policy.

- h. Policy 9327.1 Board Members use of Social Networks – After review it was determined to bring this back for further considerations after the policy has been reviewed further by the Board and the Superintendent.
- i. Policy 6141.3221 Website Accessibility - The challenges concerning the topic were discussed and recommend that no action taken concerning this policy at this time.
- j. Policy 6141.322 Website Pages – Not a required policy and the regulation covers this material.
- k. Policy 6141.311 Programs for English Language Students- a-k are from last meeting – Recommend to accept CAFE policy. The regulation section pending further review by the administrative team.
- l. Policy 6142.111 Sexual Health Education - Compared and reviewed with 6242.1. It was determined that the CAFE policy go to the leadership team for their review.

Due to time constraints the policies listed “m” through “y” were not reviewed during the meeting and are anticipated to be brought back at a future date*.

- m. Policy 3231* Medical Reimbursement for Special Education Students
- n. Policy 2140* Superintendent of Schools
- o. Policy 2151* Hiring of School Administrators
- p. Policy 3100* Budget/Budgeting System
- q. Policy 3120* Preparation of Budget Document
- r. Policy 4135* Teacher-Administrators-BOE Relationship
- s. Policy 4135.3* Negotiations/Consultations
- t. Policy 3323* Soliciting Prices (Bids & Quotations)
- u. Policy 6172.12* Magnet Schools
- v. Policy 5144.12 * School Discipline Restorative Justice Approach
- w. Appendix 6146* Connecticut Seal of Biliteracy (Guidelines)
- x. Policy 0524* Hate Crimes and Bias incidents in Schools
- y. Policy 1110.4* Media of Communication

2. Superintendent’s Suggested Policies - Review/Revise Policies

- a. Policy 3170 Budget Administration – Policy was reviewed and determined that more time will be needed to further review this policy, so it is anticipated to be brought back at a future date.
- b. Policy 2120 Organization Chart - Reviewed and discussed at length. Recommend to add organization chart that was presented to be included with the policy.

3. **Round Table Discussion** - Meeting adjourned at 12:22 p.m. Next meeting to be scheduled for April 24, 2018 at 10:30 a.m.

Respectfully submitted,
Walt Petruniw