**CANTERBURY PUBLIC SCHOOLS**

**45 WESTMINSTER ROAD**

**CANTERBURY, CONNECTICUT**

**Approved 9-12-2017**

**Board of Education Meeting June 13, 2017**

**Location: Dr. Helen Baldwin Middle Media Center Time: 6:00 p.m.**

1. **ESTABLISHMENT OF QUORUM AND CALL TO ORDER:**

In Attendance from the Board of Education (BOE): Walt Petruniw Chairperson; Nancy Duvall, Secretary; Leticia Velasquez; Vivian Thumser; John Gentry

Absent: Christopher Lippke and Stephen Brown

Others Present: Dr. Lois DaSilva-Knapton, Superintendent; Ryan Earley, BMS Principal; Jodi Davis, Special Education Director; Sarah Cary, Principal CES, and Janice Thurlow, Finance Director

Mr. Petruniw, Chairperson, called the Canterbury Board of Education (BOE) meeting to order once a quorum was established at 6:13 pm.

1. **SPECIAL PURPOSE/RECOGNITION**

FOX 61 News acknowledged the following students: Grace Barbeau who reporter the news story on Gypsy Moth Infestation, and Matthew Barbeau was the videographer. The Superintendent showed the video to the Board.

Mrs. Selvidio-Stanley, the student advisor is very proud of the efforts and talents of all the students who are involved in the program.

1. **COMMENTS FROM VISITORS**

Mrs. Stringer stated she was concerned about the word referring to a list regarding the budget cuts in the April 18, 2017 BOE minutes.

Mrs. LaBrecque, parent with two students in the school. She is a former employer. She feels she has a target on her back as well as her children. She is unhappy and disappointed with the way the school is run.

Mr. Petruniw asked the parent if there is anything the Board can do. Mrs. LaBrecque stated it is too late.

1. **PRESENTATION AND ACTIONS**
	* + 1. Healthy Food Certification

Motion: To accept the Healthy Food Certification and have the

 Superintendent sign off on the certification and continue with the

 process.

 By: Walt Petruniw

 Second John Gentry

 All in favor

 Motion passes

* + - 1. Policies – Second Rea
1. Policy 4100 Certified Personnel
2. Policy 3280 Gifts, Grants, and Bequests
3. Policy 2130 Administrative Personnel Positions
4. Policy 9326 By Law of the Board-Minute
5. Policy 3281.2 Online Fundraising Campaigns-

 Crowdfunding

 Motion: To accept the above policies a-e as second read.

 By: John Gentry

 Second Vivian Thumser

 All in favor

 Motion passes

* + - 1. Retirement/Resignation Letter

Motion: To accept the resignation letter from Jacqueline Pastrana, 3rd

 grade teacher at CES as of June 30. 2017

By: Vivian Thumser

Second: Leticia Velasquez

All in favor

Motion passes

* + - 1. Bus Drivers Association Contract

 Motion: To accept the Bus Drivers Association Contract July 1, 2017-June 30,

 2020 with the following changes: HSA remove 9% and change to 10%

 for 2018-2019 and remove 10% and change to 11% for 2019-2020.

 By: John Gentry

 Second: Vivian Thumser

 All in favor

 Motion passes

1. **Committee Reports/Correspondence to the Board**
	* + 1. Roof Committee

Mr. Petruniw was authorized by the committee to talk with the Town treasure regarding bonds or grants, the treasurer said bonds are not the way to go right now, she said the best way to go is a 10 year short term loan. We would need a loan for $360,000. The Town will have to approve this.

* + - 1. Policy Committee

We are using CABE policy service and are up to date.

* + - 1. Facility Committee

Tom Millerd, Facilities Director gave a list of repairs for the summer. CIP committee is requesting an inventory of all capital projects items (age, condition, things of that nature). The CIP committee would like it done by their next meeting, the Board will request an extension of the date.

Walt Petruniw, BOE Chairperson and Dr. DaSilva-Knapton, Superintendent stated that the bathroom renovations at BMS are underway and will continue throughout the summer. The funding is coming through the CIP budget.

* + - 1. Strategic Plan

The Superintendent meet with parents and administrators and came up with some good ideas. There is a staff focus group on June 15th for their input.

* + - 1. Ad Hoc Administration Staffing

Leticia Velasquez discussed administrator/student ratio. She compared per student cost in different districts. Canterbury is very low on administrator/student ratio. We need to look at this further.

Mr. Petruniw attended EASTCONN’s annual meeting with their Board of Directors on May 23rd. Executive Director is retiring and they are having a retirement party in September.

Mr. Petruniw read a letter from Woodstock Academy regarding the purchase of Hyde School and invited the Board to the ceremony on September 30th.

Mr. Petruniw informed the BOE that there has been an FOI request from a citizen; they would like minutes from the Administrators Staff Committee from June 13th and all BOE minutes, agenda, board packets, and moving of funds from one item to another.

* + - 1. Superintendent’s Comments
				1. Enrollment

 Holding steady

* + - * 1. Administrators Report

We are closing down the year.

 CES

* have been interviewing for teacher positions
* had field day
* celebration of the Art
* first annual farm day

 Baldwin

* completed spring softball, baseball and track and field
* 8th grade went to Boston
* held the awards banquet
	+ - 8th grade recognition, Wednesday, June 14th.

 Special Education

* one of our Special Education students graduated from

 Transition Academy students from 18 to 21years old.

* + - * 1. 2016-2017 Budget

Mrs. Thurlow asked the Board for extra time to get the financial statement to the Board.

 Looking to give back around $200,000 to the town, due to

 a Special Education student moving out of district.

* + - * 1. 2017-2018 Budget

 The Superintendent stated she reinstated the non-tenured

 teachers for the 2017-18 school year. MBR states we cannot go

 below our last year budget. ECS funding is the amount of

 money the states gives the town.

 The Superintendent asked the Board if they would like to

 rescind the motion they made on April 18th, regarding the non-tenured

 teachers.

 The Board had a round table discussion on the matter. The Board said they

 will wait till August to discuss the re-instating of the non-turned teachers.

* + - * 1. Additional Comments

The Superintendent stated she met with all the presidents of the union regarding concessions for the 2017-18 budget. The unions are not willing to give anything back at this time.

Dr. DaSilva-Knapton read a letter from Cathy Ferguson regarding her experience as School Readiness Liaison for Canterbury Public Schools. We have a new Liaison Mrs. Gigi Munslow for the School Readiness Grant.

1. **CONSENT AGENDA**
2. Regular meeting minutes – May 9, 2017

The regular meeting minutes were approved as printed

1. Policy Committee minutes, May 22, 2017

The Policy Committee minutes were approved as printed

1. Roof Committee minutes, April 25, 2017

The Roof Committee minutes were approved as printed

1. Ad Hoc Administrators minutes, May 9, 2017

The Ad Hoc Administrators minutes were approved as printed

1. Facilities Committee minutes, June 8, 2017

The Facilities Committee minutes were approved as printed

Motion: To amend the April 18th BOE minutes

 Section K-2, page 4, last paragraph to remove a specific word

 and have it read “*the Superintendent discussed the following ‘list’ of the following cuts….”*

By: Walt Petruniw

Second: Vivian Thumser

All in favor

Motion passes

1. **Superintendent’s Contract**

 Mr. Petruniw stated the Board members met and discussed Superintendent’s

 Contract. Due to not having a Town budget they will wait and have the

 contract completed by January 2018.

1. **Personnel Matter-Executive Session, invite the Superintendent**

 Motion: To enter into Executive Session at 7:37 pm to discuss a personnel

 matter, and invite the Superintendent.

By: Vivian Thumser

Second: Leticia Velasquez

All in favor

Motion passes

The Board came out of Executive Session at 8:10 pm

1. **Comments from Visitors**

 None

Upon coming out of Executive session, BOE member explained that during the break, the parent showed the yearbook to Mrs. Thumser and asked Mr. Earley if he would speak to the parent regarding the issue.

Motion: Have the principal, Ryan Early follow up with Bridgette LeBrecque

 on her issues and if not satisfied with the outcome she is to have a

 discussion with the Superintendent.

 By: Leticia Velasquez

Second: John Gentry

All in favor

Motion passes

1. **ADJOURNMENT**

Motion: To adjourn at 8:13 p.m.

By: John Gentry

Second: Leticia Velasquez

All in favor

Motion passes

 Respectfully submitted,

 Nancy Duvall, BOE Secretary