CANTERBURY BOARD OF EDUCATION

45 WESTMINSTER ROAD

CANTERBURY, CONNECTICUT

**FACILITIES COMMITTEE MINUTES**

**Approved 2-28-2017**

Date: February 17, 2017 Time: 10:30 a.m.

Place: Superintendent’s Office, Dr. Helen Baldwin Middle School

**Attendance:** John Gentry, Committee Chairperson & BOE Member, Vivian Thumser, BOE Committee Member; Tom Millerd, Director of Facilities; Dr. Lois Knapton, Superintendent of Schools, and minute taker.

**Meeting Agenda and Meeting Business**:

Meeting came to order under the direction of Mr. John Gentry at 10:30 a.m.

1. BMS Bathroom Repairs

We currently have six (6) bathrooms in the building. Currently have $20,000 in CIP Budget.

Mr. Tom Millerd presented a plan to renovate the bathrooms. The Committee reviewed the plan. Mr. Gentry asked about ADA we have one bathroom that is compliant, committee approved moving forward with this project.

Motion: To move forward with Superintendent Facilities Committee rec for bathroom renovation at BMs.

By: Vivian Thumser

Second: John Gentry

All in favor

Motion passes

1. Tom Millerd Garage/Shed Plans

Tom explained the problems in the past bids we will put out another RFP and advertise in the Norwich Bulletin. We have already received the insurance money for this project.

1. Underground Oil Tank-CES

Needs to be removed by 2018. Do we want an above ground or underground tank? On above ground tank-currently have &77,428 in CIP, we have another $50,000 next year. The State will reimburse us on 63%. The architect said the State has to reimburse us.

Motion: Move forward with RFP for CES underground oil tank to look for an engineer and for Superintendent to continue to a STEAP grant for this project.

By: Vivian Thumser

Second: John Gentry

All in favor

Motion passes

1. Roof Committee Update

Architect Silver & Pitrvidi has been hired and we are waiting for the town to decide if we will fund or not? Board of Selectman needs to – John will follow up with Walt Petruniw, Chairperson BOE and see what the holdup is.

1. Round Table Discussion
2. CES Fire Alarm System. Simplex is on current vendor. OSS has too many rooms attached to it. The system is 22 years old.

 When the school was the Simplex quote is $67,600.

CES continually receives phone calls from the Simplex Company saying we have a problem, we look and cannot find a problem. This is concerning. Tom will continue to gather more information. Walt Petruniw will address the CIP Committee and ask if we can add the word “safety” to the security upgrades line item on those funds, would be available for future use on the fire alarm

1. BMS Blacktop-still have 2/3 left to go, we still need funds. Can only do the roof or blacktop, we will see what happens this summer.

Motion to adjourn at 11:47 By: John Gentry

 Second: Vivian Thumser

Respectfully submitted by:

Lois DaSilva-Knapton

Superintendent

Minute taker