

**CANTERBURY PUBLIC SCHOOLS
45 WESTMINSTER ROAD
CANTERBURY, CONNECTICUT**

Approved 12-12-2017

Board of Education Special Meeting **November 28, 2017**
Location: Dr. Helen Baldwin Middle School-Media Center **Time: 7:00 p.m.**

A. ESTABLISHMENT OF QUORUM AND CALL TO ORDER:

In Attendance from the Board of Education (BOE): Walt Petruniw, Nancy Duvall, Vivian Thumser, John Gentry, Tom Dufort, Bridgett LaBrecque

Absent: Leticia Velasquez

Others Present: Dr. Lois DaSilva-Knapton, Superintendent; Ryan Earley, BMS Principal; Jodi Davis, Director of Public Services, and Janice Thurlow, Finance Director

Mr. Petruniw called the Canterbury Board of Education (BOE) meeting to order once a quorum was established at 7:03 pm.

B. ELECTION OF BOE OFFICERS

Mr. Petruniw turned the meeting over to the Superintendent for the purpose of the Election of BOE Officers:

Nomination of Chairperson

Mr. Petruniw nominated Vivian Thumser, Tom Dufort second.

Vote:

Unanimous vote for Vivian Thumser for Chairperson of the BOE

Vivian Thumser, newly elected BOE Chairperson, took over the BOE meeting.

Nomination for Vice Chairperson:

Mr. Petruniw nominated John Gentry for Vice Chairperson -Vivian Thumser Second

Mr. Gentry nominated Leticia Velasquez, Walt Petruniw, Second

Vote:

2 - Leticia Velasquez

4 - John Gentry

John Gentry for Vice-chairperson

Nomination for Secretary:

Vivian Thumser nominated Nancy Duvall, John Gentry Second

Vote

Unanimous for Nancy Duvall for BOE Secretary

Nancy Devall newly elected BOE secretary

The newly elected BOE Officers are:

Chairperson-Vivian Thumser

Vice-Chairperson- John Gentry

BOE Secretary- Nancy Duvall

C. BOE COMMITTEE MEMBERS/REPRESENTATIVES ASSIGNMENTS

The Board discussed and volunteered for the following Committees/Representatives Assignments:

BOE REPRESENTATIVES

EASTCONN- Walter Petruniw

CABE- John Gentry

CIP Committee-Vivian Thumser-Nancy Duvall

Woodstock Board of Trustee- Pending (Bridgett LaBrecque/Nancy Duvall)

Dr. Knapton will email both BOE members the information regarding the Woodstock Board of Trustees

COMMITTEES

Facilities Committee- John Gentry, Vivian Thumser, BOF member

Policy Committee- Walt Petruniw, Bridgett LaBrecque

Negotiations

Bus Drivers Negotiations-Walt Petruniw, Tom Duford

Administrators Negotiations- Nancy Duvall, Walt Petruniw

Custodians Negotiations- Nancy Duvall, Bridgett LaBrecque

Paraeducators Negotiations-Leticia Velasquez, Tom Duford

Teachers Negotiations- Tom Duford, Leticia Velasquez

Secretaries Negotiations-Bridgett LaBrecque, John Gentry

Superintendent Contract Negotiations- Nancy Duvall, Tom Duford

A member of the public, Ray Sulich, BOF Chairperson, requested the Board contact the BOF Chairperson for all Negotiations

The Board discussed the PTO and Booster Club

BMS PTO meets at 5:30 pm on BOE meeting nights.

Ad Hoc Committee- will be discussed at the next BOE meeting.

Motion: Approve the Board Chairperson and Vice-Chairperson be the responsible parties to review all bills and sign checks.

By: Walt Petruniw
Second: Tom Dufort
All in favor
Motion passes

D. COMMENTS FROM VISITORS

None

E. 2017-2018 BUDGET REVIEW-POSSIBLE ACTION

The Superintendent stated she will give a Budget presentation to the BOF next week.

Dr. Knapton discussed the 2017-2018 BOE budget which included the following suggested reductions to the CIP and General Education Budget:

- CIP Budget cut of \$77,000-(\$7,000 for security upgrades, \$10,000 phone system upgrades, \$40,000 roof repairs, and \$20,000 for boiler replacement). Amount remaining in the CIP budget would be \$50,000 for busses and \$25,000 for oil tank at CES
- To take the \$105,000 from the black top (\$156,441) and move it to a different line item and recommend another line for it to move to.

There was a discussion regarding the CIP budget and the General education budget regarding the money spent on the blacktop at BMS.

Motion: To remove \$105,000 from the black top line item CIP budget and recommend those funds be reallocated to the BMS roof project.

By: John Gentry
Second: Tom Dufort
All in favor
Motion Passes

Motion: To reduce 2017-2018 CIP request for funding of \$7,000 for security upgrades, \$10,000 for phone system upgrade, \$40,000 for roof repairs, \$20,000 for boil replacement. Total of \$77,000 to be put towards the ECF reduction.

By: Walt Petruniw
Second: Tom Dufort

Discussion: To think about moving the items to the next fiscal year.

All in favor
Motion passes

Motion: To move the \$77,000 reduction from 2017-18 CIP budget into the 2018-19 CIP budget in their same respective categories.

By: Walt Petruniw
Second Tom Dufort
All in favor
Motion passes

- General Education Budget

The Superintendent discussed the General Budget and the suggested reduction to the 2017-2018 budget.

Motion: To amend the 2017-2018 BOE budget to accept the recommended cuts of \$536,954 and \$77,000 from CIP for a total of \$613,954 and that the BOE budget totals \$10,934,105 for a 4.68% decrease to the General Education budget and a percentage decrease of the CIP budget.

By: Walt Petruniw
Second Nancy Duvall
All in favor
Motion passes

F. COMMENTS FROM VISITORS

Mr. Sulich, BOF chairperson, said the BOF asked the Selectmen to set a bill rate and get the taxes out, and set the budget; any additional cuts this year should use the fund balance.

Mr. Petruniw gave congratulations to the newly elected BOE office

G. ADJOURNMENT

Motion: To adjourn at 8:30 p.m.
By: John Gentry
Second: Tom Dufort
All in favor
Motion passes

Respectfully submitted,
Nancy Duvall, BOE Secretary