

**CANTERBURY BOARD OF EDUCATION  
45 WESTMINSTER ROAD  
CANTERBURY, CONNECTICUT**

**Board of Education Meeting**  
**Location: Dr. Helen Baldwin Middle School Library**

**June 13, 2016**  
**Time: 7:00 p.m.**

**Approved 9-13-2016**

**A. ESTABLISHMENT OF QUORUM AND CALL TO ORDER:**

In Attendance from the Board of Education (BOE): Walt Petruniw, Chairperson; Stephen Brown, Vice-Chairperson; Nancy Duvall, Secretary; Christopher Lippke; Vivian Thumser; John Gentry, Leticia Velasquez;

Others Present: Dr. Lois Knapton, Superintendent; Ryan Earley, BMS Principal; Jodi Davis, Special Education Director; Sarah Cary, Principal CES, and Janice Thurlow, Finance Director

Chairperson, Walt Petruniw, called the Canterbury Board of Education (BOE) meeting to order once a quorum was established at 7: 03 p.m.

**B. PLEDGE OF ALLEGIANCE**

**C. APPROVAL OF MINUTES**

1. Approval of Minutes: Regular Meeting, May 17, 2016.  
The meeting minutes were approved as printed.
2. Approval of Minutes: Facilities Committee minutes, May 19, 2016  
The Board of Education Facilities Committee minutes were approved as printed
3. Approval of Minutes: Policy Committee Meeting, June 2, 2016.  
The Policy Committee Meeting minutes were approved as printed.

**D. COMMENTS FROM VISITORS**

None

**E. ADDITIONS AND CORRECTIONS**

None

**F. SPECIAL PRESENTATION**

1. GEM Award-Dottie Horn  
The Superintendent presented a certificate to Dottie Horn, Executive Assistant to the Superintendent for her hard work and many hours getting the Policies ready for our

website. Ryan Earley, Principal BMS also commented on Mrs. Horn's seamlessly effort regarding Google Drive.

2. Recognition of Patricia Willow-Clauson, Navy Reservist Mobilized in Cuba  
The Superintendent recognized Mrs. Clauson for her military service to our country.
3. Introduction of New Hires  
Thomas Durham, 7<sup>th</sup> grade language arts teacher, BMS  
Jocelyn Webster, Special Education Teacher, CES  
Shannon Iamarone, 4<sup>th</sup> grade teacher, CES
4. STARR Achievement Presentation

The STARR Assessment System is a process where the students (K-8) are assessed in language arts and math at least three times a year.

- Sarah Cary, Principal CES-handed out material and discussed the results of the student assessments for 2015-16 school year.
- Ryan Earle, Principal BMS- handed out a math and reading chart and discussed the results of the student's assessments for last fall and spring of this year.

#### **G. COMMUNICATION TO THE BOE**

- Letter to the Town CIP Committee closing out accounts- \$64,233.49 returned to the Town
- Stephen Brown attended the Sports Banquet, he stated the Banquet was done well.

#### **H. SUPERINTENDENT'S REPORT:**

1. Enrollment

Holding steady- 742 total students enrolled

2. 2015-2016 Budget

The 2015-16 school year budget will end on a positive note. Year will be finalized by mid-July. Expect to have \$40,000 left over.

3. Additional Comments

Graduation is tomorrow night at 6:00 p.m.

#### **I. BOE COMMITTEE REPORTS**

Mr. Petruniw stated he belongs on two EASTCONN committees. The Board of Directors, and Executive Committee.

- The Roof Committee for the Town met and one action items is to select an architect.
- Administrators negotiations committee should be thinking over the summer about anything you want to talk about.
- Subcommittee to look into Administrative staffing. The Committee met today.

## **J. INFORMATIONAL ITEMS**

### 1. School Readiness Parent Survey Results

A very high return result. The results were positive, 91% commendable.

2. Policy 5118 Nonresident students
3. Policy 5118.111 Nonresident student tuition

The Board had a round table discussion on the above two policies. Mr. Petruniw asked the Board members to send an email to Chris Lippke (Policy Committee, Chairperson) regarding their thoughts on the above policies. The Board agreed more discussion is needed as the policies conflict.

4. Regulation 5141.4 Reporting Child Abuse/Neglect/Sexual Assault
5. Regulation 6143 Field Trips

The Superintendent stated the above regulations have been revised.

### 6. Boy Scouts Troop 73 from Lisbon

The Boy Scouts Troop 73 (Lisbon) had a meeting with the Superintendent and the Roy Piper, Firstselectman regarding a bus from our grave yard. The Board of Selectman sold bus number 29 to the Boy Scout Troop 73 for \$1.00.

### 7. Thank you letter from Canterbury Cares

The Superintendent received a thank you letter from Canterbury Cares regarding the \$1,000 donation from the Empty Bowls event.

## **K. ACTION ITEMS:**

1. Policies- Second Read
  - a) Policy 4118.51/4218.51 Use of Web Tools
  - b) Policy 6146.1 Grading/Assessment System
  - c) Policy 6230.2 Indoor Air Quality

Motion: To accept the above policies a-c as second read

By: Chris Lippke

Seconded: Stephen Brown

Vote: All in favor

Motion passes

2. Policies-First Read

- a) Policy 2000 Concepts and Roles in Administration
- b) Regulation 2000.1 Board Superintendent Relations
- c) Appendix 1 2000.1 Hiring of Personnel
- d) Appendix 2 2000.1 Superintendent's Evaluation

Motion: To accept the above policies a-d as first read

By: Stephen Brown

Seconded: John Gentry

Vote: All in favor

Motion passes

3. Grants Approval

- a) School Readiness Grant

This grant funds teachers, paraeducators for Pre-k, amount of grant \$189,000

- b) Quality Enhancement Grand

The amount of this grant is \$3,881 for Liaison for School Readiness

- c) Primary Health Care Project-HUGS Grant

The amount of this grant is \$20,000, mental health support for CES with a \$5,000 in kind.

- d) IDEA Grant

The Pre-school amount is \$14,253; K-8 is in the amount of \$144,597

Motion: To accept the above grants a-d as presented

By: Leticia Velasquez

Seconded: Stephen Brown

Vote: All in favor

Motion passes

4. Healthy School Certification

Motion: To accept the Healthy School Certification as presented

By: Stephen Brown

Seconded: John Gentry

Vote: All in favor

Motion passes

**L. DISCUSSION ITEMS:**

1. Town Referendum Results

The 2016-17 Budget passed – results were 159-147

**M. COMMENTS FROM VISITORS**

None

**N. ADJOURNMENT**

Motion to adjourn at 8:30 p.m. By: John Gentry  
Seconded: Stephen Brown

Vote: All in favor  
Motion passes

Respectfully submitted,

Nancy Duvall,  
Secretary to the Board