

Dear Canterbury Families,

We are experiencing unprecedented circumstances and therefore do not have policies and procedures in place for all of these situations. We do, however, want to provide your family with the resources necessary to navigate and access all that we have to offer your child(ren) during this time. You have indicated that in order to access the remote Continuity of Educational Opportunities (REMOTE), you need to borrow a device. We will provide an age appropriate device, a Chromebook; however, we need to account for the use of the device.

COMPUTER RESOURCES

The district utilizes computer technology to broaden instruction and to prepare students for a computerized society. Use of these resources is restricted to students working under a teacher's supervision and for approved purposes only. Students and parents will be asked to sign a user agreement regarding appropriate use of these resources. Violations of this agreement may result in withdrawal of privileges and other disciplinary action.

Students and parents should be aware that email communications using district computers are not private and may be monitored by staff. Students may not access social media sites using district equipment, while on district property, or at a district sponsored activity unless the posting is approved by a certified teacher. The District will not be liable for information posted by students on social media websites such as Facebook, Snapchat, Instagram, YouTube, or others, when the student is not engaged in district activities and/or not using district equipment.

The district reserves the right to monitor, inspect, copy, review, and store at any time, and without prior notice, any and all usage of the computer network and Internet access and any and all information transmitted or received in connection with such usage. All such information files shall be and remain the property of Canterbury School District and no user shall have any expectation of privacy regarding such material.

Federal law requires the district to place filtering devices on school computers to block entry to visual depictions that are obscene, pornographic, harmful or inappropriate for students as defined in the Children's Internet Protection Act and as determined by the Superintendent or his/her designee.

The Board of Education is committed to aiding students and staff in creating a 21st Century learning environment. Therefore, students with prior approval by a certified teacher or administrator will be permitted to access the District's wireless network with their personal devices during the school day for work assigned by the teacher and to collaborate with other students.

Device Usage Agreement

Content Filtering:

The policy from the handbook applies while the device and the student are in school and under our supervision. The school filter does not protect students during home access, so parents may want to restrict their home internet access. For more information about internet safety go to www.isafe.org. We cannot supervise, and therefore will not be held liable for is seen, heard, shared, etc. while under your supervision outside of Canterbury Public Schools.

Device Care Guidelines:

General Precautions

- No food or drink is allowed next to your device while it is in use.
- Cords, cables, and removable storage devices must be inserted carefully into the device.
- Devices must remain free of any writing, drawing, stickers, or labels that are not the property of Canterbury Public Schools.
- Devices should never be shoved or wedged into a book bag as this may break the screen.
- Devices must never be left in a car or any unsupervised area.
- Do not expose your device to extreme temperature, direct sunlight, or ultraviolet light for extended periods of time. Extreme heat or cold may cause damage to the device.
- Do not attempt to repair the device, bypass management features, customize the device by installing software or changing settings.

If a device is broken or damaged while on loan, the student will be responsible for the costs of the damages, up to and including the replacement of the Chromebook.

Support Services:

Support for devices or applications issued under this program are not available. Canterbury Public Schools staff will not be available to answer technical questions, provide remote support, or assist with any technical issues during the duration of this program. This is a temporary situation and the device is provided as a learning supplement.

Limited Expectation of Privacy:

School technology devices are owned by the district and are intended for educational purposes at all times. Students shall have no expectation of privacy when using district technology devices. Canterbury Public Schools reserves the right to monitor, inspect, copy, review and store (at any time and without prior notice) all usage of district technology devices, including all internet sites, electronic communications access, transmission/receipt of materials and other digital information. All material and information accessed/received through school technology devices shall remain the property of the school district.

Electronic mail, network usage, and all stored files will not be considered confidential and may be monitored at any time by school staff to ensure appropriate use.

Consequences for Misuse:

The student in whose name a system account and/or technology device is issued will be responsible at all times for its appropriate use. Noncompliance with the guidelines published here, in the Student Code of Conduct, and Board Policy may result in disciplinary actions which may include suspension and/or termination

of technology privileges. The District will cooperate fully with local, state, or federal officials in any investigation concerning or relating to violations of computer crime laws.

Examples of Unacceptable Use

I will not:

- Delete any system related folders or files that I did not create or that I do not recognize. I understand that deletion of certain files will result in computer failure and will interfere with my ability to complete coursework.
- Attempt to find inappropriate images or content; intentionally searching inappropriate images or content is a direct violation of the Acceptable Use Policy.
- Engage in cyberbullying, harassment, or disrespectful conduct towards others.
- Use school technologies to send spam or chain mail.
- Participate in any online gambling activities.
- Post or otherwise disclose personally-identifying information, about myself or others.
- Use language online that would be unacceptable in the classroom.
- Use school technologies for illegal activities or to pursue information on such activities.
- Attempt to hack or access sites, servers, or content.
- Download movies, games or play online games that are not specifically assigned in class.
- Install programs or games.
- Use the device for financial or commercial gain.
- Loan device to other students or family members.
- Borrow a device from another student.
- Share passwords or usernames.

This is not intended to be an exhaustive list. Users should use their own good judgement when using school technology.

Return of Equipment:

If the device is not returned with two (2) days of school reopening, or when the student returns to school; you will be held liable for the replacement cost of the device.

Your acceptance of a Chromebook signifies your agreement with everything spelled out in this Acceptable Use Form.