

**BOARD OF EDUCATION
CANTERBURY, CONNECTICUT**

Date: Tuesday, December 11, 2018
Place: Dr. Helen Baldwin Middle School-Media Center

Time: 7:00 p.m.

Approved 1/15/2019

A. Call of Quorum and Pledge of Allegiance

In attendance from the Board of Education (BOE): Vivian Thumser, Chairperson (via phone); John Gentry, Vice-Chairperson; Tom Dufort; Nancy Duvall, BOE Secretary; Walt Petruniw

Absent: Bridgett LaBrecque, Leticia Velasquez

Others Present: Dr. Lois DaSilva-Knapton, Superintendent; Sarah Cary, Principal CES; Ryan Earley, Principal BMS; Jeff Ferranti, Pupil Service Director

John Gentry, Vice-Chairperson called the Board of Education meeting to order at 7:10 p.m.

B. Special Purpose

1. CES Students Showcase
CES Students Ms. Giuliano, Computer Teacher CES said the students wrote letters to veterans.
The students shared a few of their letters/poems to the Board.
2. CAPSS Award Students
4th Grade - Hunter Alexander and Donna Coombs
8th Grade - Taylor Danner and Jaydon Gormley

The Superintendent and the Board congratulated the students.
3. High School Recognition-Courtney Cyr- NFA

NFA student Courtney Cyr was recognized as a student of the month.

Motion: To add Executive Session for the purpose to discuss legal matters at NFA and invite the Superintendent.

By: Tom Dufort
Second: Walt Petruniw

All in favor

Motion passes

Motion: Add second Executive Session for the to discuss the Superintendent's contract and invite the Superintendent.

Add G 2 and G 3 to the Agenda

By: Tom Dufort

Second: Walt Petruniw

All in favor

Motion passes

C. Comments from Visitors

Rosanne Kadyszewski asked how an article appeared in the newspaper regarding the Superintendent's contract when this was an Executive Session. The Board stated the reporter came in as we exited Executive Session and asked questions regarding Superintendent's contract. Also, regarding the budget, she compared Lisbon School district to Canterbury's and how they have a part-time superintendent. She stated she is pushing for a part-time Superintendent and maybe the Board should consider asking the administrators to assist in the superintendents work load. Additional comments/concerns regarding a part-time superintendent and a one year contract was discussed.

Mr. Sulich, BOF chairperson said communications from Boards are very important and they should come through the chair.

D. Presentations & Actions

1. 2019 BOE Meeting Schedule

The Board discussed the draft 2019 BOE Meeting Schedule.

Motion: To accept the 2019 BOE Meeting Schedule as printed.

By: Walt Petruniw

Second: Tom Dufort

All in favor

Motion passes

2. Resignations/Retirement Letters

Motion: To accept the retirement/resignation letters from Pat May, Music Teacher as CES and Tom Cheesman, PE teacher at BMS as of June 30, 2019.

By: Tom Dufort

Second: Walt Petruniw

All in favor

Motion passes

Motion: To accept the resignation letter from Terri Ferris,
Paraeducator as of December 21, 2018.

By: Tom Dufort

Second: Walt Petruniw

All in favor

Motion passes

3. Policies – Second Read

- a. Policy 4111/4211 Recruitment & Selection
- b. Policy 4118.11 Nondiscrimination
- c. Policy 6161.3 Comparability of Services Title I Schools
- d. Policy 6130 High School Attendance

Motion: To accept the above policies a-d; as second read with minor changes.

By: Walt Petruniw

Second: Tom Dufort

All in favor

Motion passes

E. Committee Reports/Correspondence to the Board

1. Teachers Negotiation update

The Superintendent stated they had multiple teacher negotiations. The next meeting is Thursday, December 13th.

2. Bus RFP Update

The Board stated they will wait for additional information regarding the bus RFP.

3. NESDEC Historical Enrollment Report

The Superintendent discussed the results of the NESDE Historical Enrollment report. This report does not include pre-school. The report will be posted on our website.

4. Facility Committee Meeting

Mr. Gentry discussed the RFP for CES oil tank. The bids were opened on November 9th, 5 proposals, the Board went with Anchor Engineering in the amount of \$13,200 they were the lowest bid and qualified to do the work.

Mr. Petruniw read a letter from Mr. Millerd dated December 11, 2018 (which is included in the Board packet) regarding the RFP for the oil tank. Mr. Millerd did the research on all companies.

The Superintendent stated this is an engineering RFP and this project must be done by this summer.

Motion: To follow Mr. Millerd recommendation to go with Anchor Engineering (project number 2019-01) in the amount \$13,200.

By: Walt Petruniw

Second: Tom Dufort

All in favor

Motion passes

5. Building (Roof) Committee

The Superintendent stated the roof is nearly completed, we are waiting for the snow guards and the punch to be done this week. The loan has been processed through the Town and the roof should be paid by the end of this week.

Mr. Sulich, BOF Chairperson stated the BOF wanted to convey to the BOE, Facility Committee, and the Roof Committee their appreciation for the rapid deployment to get this done this year. If there are any questions, line items or details, Mr. Sulich, said he has been authorize to make information available.

Vivian Thumser, BOE chairperson (via phone) stated at the Selectman Meeting they approved the oil tank to go to a building committee which is a necessary step for reimbursement.

The Superintendent stated the money is in CIP. This project will be done over the summer.

BMS roof color was chosen by the Roof Committee. Blue was chosen to match CES.

6. Policy Committee

We have a Policy Committee schedule December 18th.

7. EASTCONN

Mr. Petruniw reviewed EASTCONN's meeting, which included:

FBI-fingerprinting

Special Meeting in December

8. Superintendent's Comments

a. Enrollment
Our enrollment is down by 2.

b. Administrators Report

The Administrators discussed their December report. The Administrator reports are posted on our website: www.canterburypublicschools.org - Superintendent's page- Administrator's Monthly BOE Report.

c. 2019-2020 Budget

The Superintendent wanted to share the Director of Finance position the position is still opened we will be working with an interim. The Administrators have handed in their 2019-2020 budget information we are due to present to the BOE at the end of January.

Vivian Thumser, BOE Chairperson, (via phone) stated she wants to schedule the subcommittees (Finance Committee, Curriculum Committee and Pupil Service Committee) she will be looking to schedule the subcommittees in January.

d. Additional Comments

None

F. Consent Agenda

1. Regular Meeting Minutes – November 13, 2018
E- 5 Policy Committee meeting –Change the date Dec 5th to Dec 4
2. Special Meeting Minutes – December 4, 2018

Motion: To accept the meeting minutes as written with one minor change of date.

By: Walt Petruniw

Second: Tom Dufort

All in favor

Motion passes

G. Comments from Visitors

Would like a copy of the NESDEC report.

Is the Board going into Executive Session regarding the Superintendent contract tonight? The Board said the superintendents could be finalized tonight. Parent said she feels the Board has not listen to their concerns regarding the Superintendent's contract and that they are ill responsible.

Has the survey report been shared with the entire Board? Nancy Duvall, BOE secretary, said "no" she has not seen the survey.

Mr. Dufort, BOE member stated the survey is not a part of this evaluation, it is part of next year's evaluation. The Superintendent's evaluation is part of a benchmark which is confidential.

2. Executive Session

1. Legal matters NFA
2. Superintendent's Contract

Motion: To enter into Executive Session at 8:45 p.m. for the purpose of a legal matter concerning NFA and the Superintendent's contract –invite the Superintendent.

By: Walt Petruniw

Second: Tom Dufort

All in favor

Motion passes

Motion: To enter into Executive Session at 8:45 p.m. for the purpose to review the Superintendent's contract and to discuss legal matters regarding NFA.

By: Walt Petruniw

Second: Tom Dufort

All in favor

Motion passes

The Board came out of Executive Session at 9:39 p.m.

Motion: To allow the BOE chair to communicate with the BOE attorney and draft a communication to NFA's board of trustees regarding their miss handling of an alleged series of events at NFA.

By: Walt Petruniw

Second: Tom Dufort

All in favor

Motion passes

Motion: That the Second Addendum to the contract between the Superintendent of Schools and the BOE be accepted.

By: Walt Petruniw
Second: Tom Dufort
Roll call vote - All in favor
Motion passes

Motion: To accept the contract between the Superintendent of Schools and the
BOE as of July 1, 2019 through June 30, 2022.

By: John Gentry
Second: Walt Petruniw
Roll call vote – 4 yes 1 abstained Nancy Duvall
Motion passes

Mr. Petruniw commented that during Executive Session a summary of the results of the Fall Quality Assurance survey were distributed and discussed. The results will be distributed to the staff tomorrow

H. Adjournment

The Board adjourned at 9:45 p.m. By: Walt Petruniw Second: Tom Dufort

Respectfully submitted (on behalf of the Board via audio-recording) by:

Dottie Horn
BOE Recorder