

**Canterbury Board of Education  
45 Westminster Road  
Canterbury, Connecticut**

**Policy Committee Meeting Minutes  
Approved 11/13/2018**

**Date:** Wednesday, October 17, 2018

**Time:** 10:00 A.M.

**Place:** Superintendent's Office, Dr. Helen Baldwin Middle School

**Attendance:** Bridgett LaBrecque (Committee Chairperson); Vivian Thumser (Ex-Officio); Walt Petruniw (Minute Taker); and Dr. Lois DaSilva-Knapton (Superintendent of Schools). Mrs. Labrecque called the meeting to order at 10:20 A.M. and the following actions were noted below:

**Meeting Agenda and Committee Actions and Recommendations**

1. CAFE Policies to for consideration:
  - a. Policy 5141.4\* Reporting Child Abuse, Neglect, and Sexual Assault - This topic was discussed for considerable length. It was determined that further review will be needed and should be brought back at a later date.
  - b. Policy 4118.114 Sex Discrimination and Sexual Harassment in the Workplace – New policy considered. It was recommended not to use entire policy, but to update the current Policy 4118.11 by adding one sentence from proposed Policy 4118.114 to existing Policy 4118.11. Also use the regulation provided from CAFE under Policy 4118.114 and rename and move the regulation to be used under 4118.11.
  - c. Policy 6142\* Basic Instruction Program - Further review by the administrative staff is recommended and then brought back to the Policy Committee for future consideration.
  - d. Policy 4111.3/4211.3 Minority Recruitment - It is an optional recommended policy; however after review it was determined it is not needed at this time.
  - e. Policy 1110.3 School Governance Council – After review it was recommended that this policy is not needed and is covered by legislation.
  - f. Policy 4111/4211 Recruitment and Selection – It was recommended to update the current policy with date changed and statute references.
  - g. Policy 3542\* Food Service - After review it was determined that addition time would be needed to properly consider this policy, thus to be brought back at a future date.
  - h. Policy 5141\* Student Health Services - Not reviewed and anticipated it would be brought back at a later date.
  - i. Policy 5141.3\* Health Assessment and Immunizations - Not reviewed and anticipated it would be brought back at a later date.
  - j. Policy 3520.13\* Student Data Protection and Privacy/Cloud-Base Issue - Not reviewed and anticipated it would be brought back at a later date.

- k. Policy 3231\* Medical Reimbursement for Special Education Students - Not reviewed and anticipated it would be brought back at a later date.
- l. Policy 5113\* Attendance - Not reviewed and anticipated it would be brought back at a later date.
- m. Policy 5113.2\* Instruction and Definitions - Not reviewed and anticipated it would be brought back at a later date.

{Note: \* indicates the policy may be brought back at a future date for consideration.}

- 2. Superintendent's Suggested Policy:
  - a. Policy 6130 High School Attendance - After review it was determined that the committee make the recommendation to update and reword portions of the existing policy as an update for this policy for 2018. It was recommended that in one section the word "will" should be changed to "may", and to also add the wording "at the superintendent's discretion, and upon acceptance to the receiving school."
- 3. Roundtable Discussion: Limited time factor prevented any further discussion. Next meeting date set for December 4, 2018, between 10:00 A.M. and 12:00 Noon.

Meeting adjourned at 11:50 A.M.

Respectfully Submitted,

Walter Petruniw