

**CANTERBURY BOARD OF EDUCATION
45 WESTMINSTER ROAD
CANTERBURY, CONNECTICUT**

POLICY COMMITTEE MINUTES

Date: December 9, 2016

Time: 10:30 a.m. – 12:03 p.m.

Place: Superintendent's Office, Dr. Helen Baldwin Middle School

Attendance: Mr. Chris Lippke, Committee Chairperson and BOE Member; Mr. Walt Petruniw, *ex-officio* BOE Member and Minute Taker; Ms. Vivian Thumser, BOE Member; Dr. Lois DaSilva-Knapton, Superintendent of Schools; and Ms. Sarah Cary, CES Principal.

MEETING AGENDA AND COMMITTEE ACTION TAKEN

1. Review and recommend updates to the BOE Policies as needed using the CABE suggested Policies as reference:

- a. **Policy 9325.2** **Order of Business for the Board** – Discussed suggested changes from the BOE Attorney concerning the structure and content of our current agenda. Policy to be brought back for consideration for possible changes in future.
- b. **Policy 4112.51** **Employee/Reference Checks** – Due to changes in laws, further review will be needed. It is related to Policy 4112.5. Suggest to bring this policy back for consideration at a future meeting.
- c. **Policy 4121** **Substitute Teachers** – Recommend amending current policy with three paragraphs from CABE suggested policy.
- d. **Policy 4112.5** **Security Check/Fingerprints** – Discussed and recommended to bring this policy back for further review at a future meeting. Related to Policy 4112.51.
- e. **Policy 4111** **Recruitment and Selection** – Amend current policy by adding a whole page of changes from CABE suggested policy.
- f. **Policy 3520.13** **Business and Non-Instructional Operations** – Discussed changes in with the law. There are a number of issues in implementing the changes. Closer attention and review is recommended before changing current policy. Policy to be brought back for review in a future meeting.
- g. **Policy 5118** **Nonresident Students** - No current action taken. Recommend to bring back for review in a future meeting.
- h. **Policy 5118.111** **Nonresident Students Tuition** - No current action taken. Recommend to bring back for review in a future meeting.
- i. **Policy 5118.1** **Homeless Students** – Recommend replace with one of the optional (shorter version) suggestions from the CABE proposed policy.
- j. **Policy 5113** **Attendance Excuse-dismissal** - No current action taken. Recommend to bring back for review in a future meeting.

- k. **Policy/R 5113.2** **Truancy** - No current action taken. Recommend to bring back for review in a future meeting.
- l. **Policy 5114** **Suspension and Expulsion/Due Process (rescinded 3/2016) using P5131 Suspension and Expulsions** – Discussed details with the rescinded policy and the currently used Policy P5131 (which covers the old Policy 5114). Recommend to add paragraph and definitions from the CAFE suggested policy (5114) to the currently used Policy 5131.

Due to time constraints, the following list of Policies were not covered during the meeting, thus will have to be brought back at a future meeting:

- m. Policy 5145.14 On-Campus Recruitment
- n. Policy 5145.15 Directory Information
- o. Policy 5141.213 Administrating Medication Opioid Overdose Prevention
- p. Policy 6141.22 Religion and Religious Accommodation
- q. Policy 9010 By-laws of the Board-Limits of Authority
- r. Policy 9012 By-laws of the Board-Legal Responsibilities of BOE
- s. Policy 9325.2 By-laws of the Board-Meeting Conduct
- t. Policy 2000.1 Board Superintendent Relationship
- u. New Policy/or add policy 4112.5 Criminal History Record Information –Proper Access, Use and to Dissemination Procedures

2. Round Table Discussion: Next meeting TBA in January 2017.

Respectfully submitted,

Walt Petruniw