

CANTERBURY BOARD OF EDUCATION
45 WESTMINSTER ROAD
CANTERBURY, CT 06331

Facilities Committee

Approved 12-12-2017

Date: Wednesday, November 29, 2017
Place: Superintendent's Office

Time: 10:00 am

In Attendance: John Gentry, Chairperson; Vivian Thumser; Lois DaSilva-Knapton, Superintendent; Tom Millerd, Facilities Director; Ryan DelMastro, IT Dept.; Marlene from Nexogy (via phone)

A. Phone System Needs

On conference call with Nexogy- 8 phones will be shipped within 10 days. We are looking at receiving 85 phones from them; All issues will be resolved and then on a specific date we will port the phone numbers. We will be able to call out on the new phones as soon as they are hooked up but we will not be able to receive phone calls on the new phone until the port happens. Lois asked who will be the point person on this account? Lois and Janice need to sign into the online account for billing. Lois will set it up. Tom M. will work with Ryan D. on the tech side of the contract and signing into that part of the phone system. When that is complete, the phones will be shipped to us. Next step would be a site survey- So Paul, Tom and Ryan D. will do a walk through of both building to be sure all the CAT 5 drops are in place for all 85 phones. Ryan DelMastro is concerned that the current internet at CES will not handle the load of this VOIP system however, we are in the process of setting up fiber optics connection between CES and BMS within the next 6 to 8 months. There are some nice features on these phones such as we will be able to make and review work phone calls on our cell phones if necessary, we can also receive voice mail via our email.

Motion: To accept the Schooley Mitchell contract and the Nexogy contract and move forward with the phone system upgrades.

By: John Gentry
Second: Vivian Thumser
All in favor
Motion passes

B. Summer Work Completion

See attached list

C. Underground oil tank Engineer

This was brought forth at the November 14, 2017 BOE meeting. Tom needs more information with RFP. This project is projected completion during the summer of 2018. We will need to set up a Building Committee through the town for the purpose of removal of an underground oil tank in order to receive reimbursement from the state.

Maybe we could piggy back on the current building committee being used for the roof project.

Motion: Set a Building Committee for the purpose of removal of underground oil tank
By: Vivian Thumser
Second: John Gentry
All in favor
Motion passes

D. Upcoming CIP Projects

Oil tank, 6th grade heater, dishwasher at CES, air-conditioning at CES library, and Security upgrades

E. CIP Town Update

Vivian is concerned that the Fire Marshall has not been to our school annually. Tom said he has a good relationship with the fire marshal so we will continue this

F. Share Inventory CIP- the inventory that was disbursed at the CIP walk through was given the Facility committee members. Everyone likes it and says it is very informative.

G. Update on BMS Roof - April 2018

Vivian will talk to Walt about setting up a roof / building committee meeting, then John will talk to the BOS to merge the roof committee with an oil tank committee.

H. Water Update

The State told us we need to update our tank testing and monitoring of CES water PH system. This will cost \$15,000. This will need to be budgeted for next year.

I. Additional Comments

J. Round Table Discussion

The meeting adjourned at 11:10 a.m.

Respectively submitted by:
Lois DaSilva-Knapton