

BOARD OF Education  
CANTERBURY, CONNECTICUT

Date: Tuesday, June 12, 2018

Time: 7:00 p.m.

Place: Dr. Helen Baldwin Middle School-Media Center

**Approved 8-14-2018**

A. Call of Quorum and Pledge of Allegiance

In Attendance: Vivian Thumser, Chairperson; Nancy Duvall, Secretary; Walt Petruniw, Tom Dufort, Bridget LaBrecque

Late: John Gentry @ 7:20 pm

Absent: Leticia Velasquez

Other in attendance: Dr. Lois DaSilva-Knapton, Superintendent; Ryan Earley, Principal BMS, Sarah Cary, Principal CES; Janice Thurlow, Finance Director

Vivian Thumser, Chairperson called the Board of Education meeting to order at 7:01 p.m.

B. Special Purpose

1. High School Student Data/Annual Survey Data

Dr. DaSilva-Knapton played a song written by Jacob Webber a Canterbury student who attends Woodstock Academy. His song has been published in a magazine.

High School Data

High School (12<sup>th</sup> graders) are doing well; good scores; honor roll. We will be doing more high school tracking to present to the Board.

Annual Survey Data

The superintendent reviewed the annual survey data with the Board.

C. Comment from Visitors

Susan Burnell, Counselor from Partnership in Creative spoke about social media and bullying. Parents spoke regarding bullying issues within the school district. The Superintendent, Principal Earley, and the Board addressed the concerns of the parents.

D. Presentation & Actions

1. Director of Pupil Services-Interview Timeline

First interview completed on June 11, 2018, second round is scheduled for June 20th

2. Job Descriptions

The Board discussed the job descriptions

Motion: To accept the job descriptions as written

By: Tom Dufort

Second: Bridget LaBrecque

5 yes

1 abstained

Motion passes

3. Budget

The Superintendent discussed the request for an additional appropriation of \$91,521.50. There will be a Town meeting June 14<sup>th</sup>.

4. Readiness Grant

5. IDEA Grant Section 611 and Section 619
6. Primary Mental Health Grant
  - Motion: To approve all five grants: School Readiness Grant \$202,331, Quality Enhancement Grant \$3,881, IDEA Grant Section 116 and 619 \$ 146,685 pre-school \$14,128 , the HUGS grant and acknowledge the authorization for the Superintendent to proceed on behalf of the Board
  - By: Walt Petruniw
  - Second: Tom Dufort
  - All in favor
  - Motion passes
7. Policies First Read
  - a. Policy 11104 Media of Communication
  - b. Policy 2140 Superintendent of Schools
  - c. Policy 2151 Hiring School Administrators
  - d. Policy 3120 Preparation of Budget Documents
  - e. Policy 3231 Medical Reimbursement for Special Education Students
  - f. Policy 4135 Organizations/Units
  - g. Policy 6172.12 Magnet Schools
  - Motion: To accept the above policies a-g as first read
  - By: Walt Petruniw
  - Second: Tom Dufort
  - All in favor
  - Motion passes
8. Policies Second Read
  - a. Policy 4112.51/4212.5 Employment/Reference checks
  - b. Policy 0521 Nondiscrimination
  - c. Policy 5118.1 Homeschool Students
  - d. Policy 6141.341 Limited English proficiency Program
  - e. Policy 2120 Organization Chart
  - Motion: To accept the above policies a- as second read
  - By: Bridget LaBrecque
  - Second: Walt Petruniw
  - All in favor
  - Motion passes
9. Resignation/Retirement Letters
  - Motion: To accept the resignation letters from: Dottie Horn, BOE clerk/recorder as of June 12, 2018; Jodi Davis, Director of Pupil Services as of May 2018, and Norma Wickiser, Bus Coordinator as of July 1, 2018.
  - By: Walt Petruniw  
Mr. Petruniw thanked the above employees for their service to Canterbury Public Schools and the Board.
  - Second: Nancy Duvall  
Ms. Thumser had hoped Mrs. Davis would have been present so the Board could thank her in person for her services to the students/parent and Board.
  - All in favor
  - Motion passes
10. Schedule July BOE Special Meeting

The Superintendent and the Board discussed scheduling a Special BOE meeting in July due to the possibility of hiring a Director of Pupil Services.

Motion: To schedule a Special BOE meeting on Tuesday, July 17<sup>th</sup> with a meeting time of @6:30 p.m. with agenda to be determined

By: Walt Petruniw

Second: Tom Dufort

All in favor

Motion passes

E. Committee Reports/Correspondence to the Board

1. Board of Finance Communication

This was discussed earlier in the meeting

2. Roof Committee

Walt Petruniw discussed the roof project. We now have a state project number 022-0016-RR effective April 24, 2018. The State of CT approved a grant commitment to reimbursement of 67.14% in the amount of \$1,700,000.

Motion: To approve final plans and project manual as prepared for approval for bidding and dated June 1, 2018, state project number 022-016-RR.

By: Walt Petruniw

Second: Tom Dufort

All in favor

Motion passes

3. Policy Committee

The Policy Committee met on May 31<sup>st</sup>. The next Policy Committee meeting will be scheduled in October.

4. Facility Committee

The oil tank was put out for bid and we received a few bids. We will put out a bid again, above tank is very pricy.

5. Woodstock BOT application status

Nancy Duvall stated she has not heard from Woodstock BOT.

6. Correspondence regarding possible Bid for sale of 4 buses

The Superintendent discussed the sale of 4 buses. The Town might be putting out a bid or ad regarding the sale of the 4 buses.

7. EASTCONN

Walt Petruniw stated he goes to a monthly meeting at EASTCONN. Last month they decided having a special meeting in June 20 to evaluate their director.

8. Superintendent's Comments

a. Enrollment

The enrollment is holding steady at 755 students

b. Administrators Report

CES: end of year activity, science club, PTO fun night (slime and pizza), Testing, farm day, field day

BMS: end of year activity, field trips, teachers planning for next year, year two for core curriculum program, finish up pilot after school program, fitness room, parents can come in before and after school to work out with their child, district assessments, Erin Quinn finishing up her internship with Mr. Earley, graduation June 22nd at 6:00 pm, PTO has supported Baldwin school, teachers, and students, cultural groups to visit students next year

Special Education:

May mental health awareness month. Mrs. Davis said also said

- c. Student Representative to BOE

Additional conversation regarding the student representative to the BOE

- d. Additional Comments

MOU signed by Paraeducators extending their contract one year. Canterbury Cares Food Bank sent a thank you letter for the donation of \$850.00. Sam Rizer organized the Empty Bowl fundraiser

F. Consent Agenda

1. April 10, 2018
2. April 24, 2018-Policy Committee
3. April 24, 2018-Special Meeting
4. May 8, 2018-Regular Meeting
5. May 16, 2018-Roof Committee Meeting
6. May 31, 2018-Policy Committee Meeting

Motion: To accept the above meeting minutes item F 1,2,3,4, and 6 as printed and Item F 5 as acknowledgement.

By: Walt Petruniw

Second: Tom Dufort

All in favor

Motion passes

Comments from Visitors

Bob Droesch stated you might want to extend an invitation to the Town treasurer so she has a head start on the project for the meeting on the 17<sup>th</sup>. Also suggested that you send out a minimum bid on each bus.

G. Adjournment

The Board adjourned at 9:35 p.m. By: Bridget LaBrecque Second: Tom Dufort

Respectfully submitted (on behalf of the Board via audio-recording) by:

Dottie Horn

BOE recorder/clerk