**CANTERBURY PUBLIC SCHOOLS**

**45 WESTMINSTER ROAD**

**CANTERBURY, CONNECTICUT**

**Approved 4-18-2017**

**Board of Education Meeting February 28, 2017**

**Location: Dr. Helen Baldwin Middle School Library Time: 6:00 p.m.**

1. **ESTABLISHMENT OF QUORUM AND CALL TO ORDER:**

In Attendance from the Board of Education (BOE): Walt Petruniw, Chairperson; Stephen Brown, Vice-Chairperson; Christopher Lippke; Vivian Thumser; Nancy Duvall; Leticia Velasquez

Late: John Gentry @ 6:13 p.m.

Others Present: Dr. Lois Knapton, Superintendent; Ryan Earley, BMS Principal; Jodi Davis, Special Education Director; Sarah Cary, Principal CES, and Janice Thurlow, Finance Director

Chairperson, Walter Petruniw, called the Canterbury Board of Education (BOE) meeting to order once a quorum was established at 6:04 p.m.

1. **PLEDGE OF ALLEGIANCE**
2. **APPROVAL OF MINUTES**
	* + 1. Regular Meeting, January 17, 2017

 The regular meeting minutes were accepted as printed

* + - 1. Special Meeting, February 14, 2017

The Special Meeting minutes were accepted as printed

* + - 1. Policy Committee Meeting, January 20, 2017

The Policy Committee meeting minutes were accepted as printed

* + - 1. Facilities Committee Meeting, February 17, 2017

The Facilities Committee Meeting minutes were accepted as printed

1. **COMMENTS FROM VISITORS**

None

1. **ADDITIONS AND CORRECTIONS**

None

1. **SPECIAL PURPOSE**

None

1. **COMMUNICATION TO THE BOE**
2. Griswold Public School Letter-Invitation to attend meeting on March 13, 2017

The Superintendent received a letter from the Griswold Superintendent inviting the Board members to listen to the Ct. School Finance Project on Representative at their BOE meeting on March 13, 2017. The Superintendent and the BOE Chairperson will attend the meeting.

Walt received a thank you card addressed to John Gentry (BOE member) and the Board members for attending and representing at the CABE area legislator meeting.

1. **SUPERINTENDENT OF SCHOOL’S REPORT**
	* + 1. Enrollment

Holding steady.

* + - 1. Administrators’ Report
* CES monthly assemblies are going well
* 24 college students from Eastern will set up eight (8) different science centers at CES. The student will be there for a full day and the science center will remain at CES and classes can rotate through the science center.
* BMS had a safe school climate meeting. Discussing included bullying reporting protocols. A bullying reporting tool is located on our website.
* Honors Assembly was held
* Purchased additional chrome book
* Google application for education training sessions has been going very well. The training will expanded so CES teachers can join the sessions.
* Special Education, Mrs. Davis has been working on the gifted and talented procedures.
* She continues to develop programing at all levels and most importantly for some 12th graders, this is the time of year to have transaction plans in place for them.
* When students are expelled, Mrs. Davis sets up tutors for these students.
	+ - 1. 2016-2017 Budget

The 2016-2017 budget is running in the positive. Overages are in Special Education and they are positive numbers. Special Ed. numbers are working to our advantage, but can always make a turn. Right now the budget is $163,000 to the positive.

* + - 1. Upcoming Strategic Plan Process

Chris Lippke, and Vivian Thumser, (BOE members) Marion Sheehan, Canterbury Librarian and the Administrators are on the Strategic Plan Committee. The Superintendent stated that they are looking for parent

and teacher volunteers for the focus group. Dr. Knapton is looking to write a five (5) year plan.

* + - 1. Additional Items

 None

1. BOE COMMITTEE REPORT

John Gentry discussed the Facilities Committee Meeting, the plan to use monies they have to upgrade the bathrooms at BMS. The plan for the shed and the underground tank, they recommend that the tank go back underground due to expenses. The Board discussed the underground tank and requested getting quotes for underground and above ground tanks.

The Roof Committee to get the report

 Discussed the fire alarm system at CES, the zooning is off within the

 building. Simplex gave a quote to repair the problem. Going to request from

 the CIP committee for security upgrade call it safety and security upgrade.

 Black top will have to hold off.

 Note to update the Facilities Committee minutes to reflect “replace oil tank

 at CES, and black top at BMS.

 The next CIP meeting is scheduled for Thursday, March 2nd

 at 6:00 p.m., The March 16th meeting is at 6:30.

 Policy Committee meeting March 24th at 10:30

 BOE meeting with BOF March 7th at 7:00 p.m.

 Mr. Petruniw attended EASTCONN Executive meeting today, CABE

 representative spoke about the Day on the Hill. Discussion included:

* Teachers pensions and how it will affect our town
* Governor proposals and how it will affect us
* Excessive cost for Special Education
* Legislators are looking at mandates, examining student data privacy issues and the expulsions of students
* Public hearing dates on March 16th and 20th

Chris Lippke mentioned a senate bill which is being introduced regarding NFA and their budgeting practice. He will forward the bill to the BOE members and the Superintendent. If the bill passes it will have some impact to us as an ascending town. We would also be obligated to pay a portion of the teachers pensions (TRB) from ascending town schools.

 BOE Retreat scheduled for April 26, 2017 from 4:00-7:00 p.m. at CES.

1. INFOMRATIONAL ITEMS
	* + 1. Update on EASTCONN School District Collaboration Meeting

 Mr. Petruniw read the letter from EASTCONN regarding the District

 Collaboration meeting. The meeting is on March 20th at 6:30 p.m. at

 EASTCONN. The Superintendent and the BOE Chairperson will

 attend the meeting.

1. ACTION ITEMS
	* + 1. Roof Committee Checklist and Educational Specification for the

 DHB Middle School Project.

Walt Petruniw passed out the Roof Committee checklist and a copy of the Educational Specification (3 pages) to the BOE members for their consideration. Mr. Petruniw stated that the Educational Spec have to be approved for the checklist for grant approval.

The Superintendent stated she is waiting for the resolution and the checklist from the Town and one more resolution from the BOF, which explains how the Town will pay for the roof.

Motion: To approve the Educational Specification for the roof

 replacement for DHB Middle School Roof.

By: John Gentry

Second: Stephen Brown

All in favor

Motion passes

1. Representative to Killingly Agricultural Education Center;

 reappoint Mrs. Christina Fensley

 Motion: To approve Mrs. Christina Fensley as the representative

 to Killingly Agricultural Education center.

 By: Stephen Brown

 Second: Vivian Thumser

 All in favor

 Motion passes

1. 2017-2018 CIP Budget

 Superintendent stated that they are bringing the CIP budget back to the Board to see if we can a few things. Request for $465,000 next year. A few recommendations for minimal cuts.

* $50,000 Buses
* $65,000 Blacktop
* $20,000 air-conditioning
* $20,000 classroom furniture
* $25,000 oil tank

Total of $180,000 dollar reduction.

Bringing the CIP budget to $285,000

Motion: To accept the recommendation from the Superintendent

 on the above 5 line items to reduce the CIP budget from

 $465,000 to $285.000.

By: Vivian Thumser

Second: Leticia Velasquez

All in favor

Motion passes

   4.    Retirement/Resignation Letters

Motion: To accept the letter of resignation from Laura Ruberto, School Psychologist as of June 30. 2017.

 To accept letter of resignation from Lucie Lisee, paraeducator CES as of January 30, 2017.

 By: Stephen Brown

 Second: John Gentry

 All in favor

 Motion passes

1. 2017-2018 School Calendar -Second Read

Motion: To accept the 2017-2018 School Calendar as presented.

By: Stephen Brown

Second: Christopher Lippke

All in favor

Motion passes

  6.    Policies First Read

a. Policy 4112.5 Security   Check/Fingerprinting

 b. Policy 4112.51 Employment/Reference Checks

 c. Policy 5118 Nonresident Students

 d. Policy 9010 Limits of Authority

 e. Policy 9012 Legal Responsibilities of the BOE

 f. Policy 5118.111 Nonresident Student Tuition

 g. Policy 9325.2 By laws of the Board

 The Board discussed Policy 5118,111 Nonresident student tuition. The

 Policy Committee rescinded this policy. Policy 5118 Nonresident

 Students was read by the Superintendent.

 Motion: To accept the above policies a-g as first read.

 By: Stephen Brown

 Second: John Gentry

 All in favor

 Motion passes

7.      Policies-Second Read

 a. Policy 4111/4211 Recruitment and Selection

 b. Policy 4121 Substitute Teachers

 c. Policy 5118.1 Homeless Students

 d. Policy 5131 Suspensions and Expulsions

 Motion: To accept the above policies a-d as second read.

 By: Stephen Brown

 Second: Vivian Thumser

 Vote:

 Stephen Brown-Aye

 Christopher Lippke-Aye

 Vivian Thumser-Aye

 Leticia Velasquez- Aye

 Nancy Duvall-Aye

 John Gentry-Aye

 Walt Petruniw-Abstained

 Motion passes

1. DISCUSSION ITEMS

* + - 1. BOE Retreat

 BOE Retreat is scheduled for April 26, 2017 at 4:00 p.m. - CES

1. COMMENTS FROM VISITORS

Visitor asked if Columbus Day was on your School Calendar as Columbus Day or Indigenous Peoples’ Day she said it is something to think about.

Bob Droesch asked the following questions:

* BMS roof bonding may not be required unless the State requires it. The State believes if it under a million dollars it is cheaper to go to a bank. It is still required for citizen approval.
* Are they any retirement- the Superintendent stated only resignations.
* Is the MBR still in place? The Superintendent stated that the State as far as she knows the State has not done anything to the MBR.

 March 7, 2017 Joint meeting with the BOF at 7:00 p.m.

 Motion: Move to Executive Session at 7:22 p.m. For a personnel related

 matter.

 By: Stephen Brown

 Second; John Gentry

 All in favor

 Motion passes

 The Board came out of Executive Session at 7:30 p.m.

1. ADJOURNMENT

Motion: To adjourn at 7:30p.m.

By: John Gentry

Second: Stephen Brown

All in favor

Motion passes

 Respectfully submitted,

 Nancy Duvall, BOE Secretary