

Sally Peavey called the Canterbury Board of Education to order at 7:04 p.m. on January 22, 2008 in the media center at Dr. Helen Baldwin Middle School, 45 Westminster Road, Canterbury, Ct. 06331

IN ATTENDANCE: Larry Simons, Tom O'Rourke, Heather DeLuca, Sally Peavey, Kimberly Coombs, Amy Labbe and Janet Tyler, Superintendent

Absent: Ray Sulich Jr.

#### **ADDITIONS AND/OR CORRECTIONS TO THE AGENDA**

Motion: To add I. Distributions (a) Cabe's CAPPs Leadership Team Evaluation document and to re-letter the remainder of the agenda.

By: Sally Peavey  
Seconded: Heather DeLuca  
Vote: All in favor

Motion: To add F. (k) Acceptance of gift of \$25.00 from for the Grade 6 activity fund.

By: Kim Coombs  
Seconded: Larry Simons  
Vote: All in favor

#### **COMMENTS FROM VISITORS**

The Board heard comments from an audience of visitors.

#### **APPROVAL OF MINUTES**

Liaisons: Heather DeLuca was added to the Baldwin Middle School PTO and Tom O'Rourke was added to CES PTO.

Motion: To approve the amendments of January 8, 2008 meeting minutes.

By: Heather DeLuca  
Seconded: Tom O'Rourke  
Vote: All in favor  
Abstained: Amy Labbe

Motion: To approve the meeting minutes of January 8, 2008.

By: Heather DeLuca  
Seconded: Larry Simons  
Vote: All in favor  
Abstained: Amy Labbe

#### **PROPOSED 2008-2009 BUDGET REVIEW: FACILITIES AND TRANSPORTATION**

Tom Millerd spoke about facilities. An increase in the budget was due to some asbestos and OSHA training. Tom felt that water testing should be done by an outside contractor.

Janice Thurlow spoke about transportation. An additive has to be added to the fuel for the older busses. Also adding a Kindergarten run will be a driving force in the transportation line item. An increase in liability because of the additional buses will make the budget increase.

#### **SUPERINTENDENT'S REPORT/POSSIBLE ACTION**

A new form for enrollment was designed to give an up to date look at the growing number of students. The long term substitute teacher for grade 5 needs to be filled.

Janet has reported that she now has an Administrative Assistant, Carla Page.

The student high school selections are as follows:

19 Woodstock

25 NFA  
5 Griswold  
18 between Norwich Tech and Ellis

Norwich Tech has sent acceptance notices. We haven't heard from Ellis yet.

The magnet school legislation is such that the state has decided that even though we don't participate and we are not a district that has built a partnership with a particular magnet school that if there is an opening and a child chooses to go and gets in, we have to pay for it.

Janice Thurlow noted that we are in good shape for the 2007-2008 budget this year.

Janet received the NCLB score reports from the state which were great. We made great progress in all areas and our teachers are highly qualified.

Sally and Janet will attend a High School Reform Forum with Commissioner of Education.

Motion: To accept the gift of \$25.00 from Mrs. Jan Jordan for the Grade 6 activity fund to defray the cost of the class trip.  
By: Sally Peavey  
Seconded: Heather DeLuca  
Vote: All in favor

#### **UNFINISHED AND ONGONG BUSINESS**

The BOE committee and liaison assignments were reviewed. It was felt if anyone felt overloaded, to reach out to any of the other board members for assistance.

#### **RECOGNITION OF AND COMMENTS FROM VISITORS**

The board heard comments from an audience of citizens.

#### **DISTRIBUTIONS**

Tom O'Rourke handed out the leadership team evaluation.

#### **EXECUTIVE SESSION**

Motion: To adjourn into executive session at 8:14 p.m. for the purpose of personnel discussion and BOE Self-Evaluation.  
By: Heather DeLuca  
Seconded: Kim Coombs  
Vote: All in favor

Motion: To come out of executive session at 8:40 p.m.  
By: Heather DeLuca  
Seconded: Kim Coombs  
Vote: All in favor

Motion: To adjourn executive session at 8:42 p.m.  
By: Heather DeLuca  
Seconded: Larry Simmons  
Vote: All in favor

Respectfully submitted:

Heather DeLuca, Secretary to the Board