

Sally Peavey called the Canterbury Board of Education to order at 7:02 p.m. on January 8, 2008 in the media center at Dr. Helen Baldwin Middle School, 45 Westminster Road, Canterbury, Ct. 06331

IN ATTENDANCE: Ray Sulich Jr., Larry Simons, Tom O'Rourke, Heather DeLuca, Sally Peavey, Kimberly Coombs (arrived at 7:05) and Janet Tyler, Superintendent

Absent: Amy Labbe

### **ADDITIONS AND/OR CORRECTIONS TO THE AGENDA**

Motion: To add 8(g) NFA update.  
By: Heather DeLuca  
Seconded: Larry Simons  
Vote: All in favor

Motion: To add 9 (e) CSDE Department of Health and Nutrition and Family School Partnerships.  
By: Ray Sulich, Jr.  
Seconded: Tom O'Rourke  
Vote: All in favor

### **RECOGNITION**

The bus drivers were applauded for their outstanding efforts during Christmas for the 1<sup>st</sup> annual toy drive. This group stepped up, collected over 300 toys, cash and gift certificates. They not only did this but included other groups, got the kids involved and made for a very memorable occasion.

A recess was called at 7:10 p.m.  
The meeting reconvened at 7:23 p.m.

### **COMMENTS FROM VISITORS**

The board heard comments from an audience of visitors.

### **COMMUNITY INPUT ON 2008-2009 BUDGET**

Two members of the audience from the Booster Club noted that because fundraising is difficult, it was mentioned that the board consider putting school sports back in the budget. Full day Kindergarten was requested by one of the K Teachers.

### **APPROVAL OF MINUTES**

The motion to adjourn into executive on the last page was unanimous.

Motion: To approve the amendments of December 11, 2007 meeting minutes.  
By: Heather DeLuca  
Seconded: Tom O'Rourke  
Vote: All in favor

Motion: To approve the meeting minutes of December 11, 2007.  
By: Heather DeLuca  
Seconded: Tom O'Rourke

### **ECONOMIC COMMISSION REPORT**

Avery Tillinghast gave a presentation on a survey taken in April of 2007 of 300 random families of Canterbury. The topics of the questions were as follows:

Quality of life – 88% highly satisfied

Growth – Residents are not experiencing any specific pressure for the town to grow.

State Trooper – Public safety was a top priority. Hiring a state trooper is worthy of consideration.

Public Library and its usage – Excellent. The residents were split on its usage.

Education – Residents have a more favorable opinion of CES than DHBMS.

Government – Over half responded “political fighting” was the biggest problem.

Communications – The town prefers newsletters to any other form of communication.

## **SUPERINTENDENT’S REPORT/POSSIBLE ACTION**

Janet Tyler, Superintendent spoke about the 5 items that were approved for the Capital Improvement Plan for the year 2012-2013. These items are:

1. Copier replacement	\$29,000
2. Technology upgrades	\$37,000
3. Bus replacement	\$90,000
4. CES Black top	\$35,000
5. Roof Repair	\$30,000
Total	\$ 221,000

These items are part of a continuing program.

2007/2008 budget update was given by Janice Thurlow. We are not in a problem situation at this point in time. The format was discussed and suggested that the format be made user friendly and that a better breakdown would be easier to understand.

Janet reported on new hires – Jennifer. Brooks, Special Education 5<sup>th</sup> and 6<sup>th</sup> grade and C. Minot, Educational Assistant for the Middle School.

We received the report back for the radon testing at CES which came out perfect. We will know about the middle school in a week or two. Letters will go home with a status to parents. The elevator is working.

Enrollment format will be changed. We had an increase of 2 students and 1 withdrew and then 7 new registrations in elementary.

Janice Thurlow reported on the cafeteria audit. Check stock not being locked was resolved. Last year the Board of Education appropriated funds for the cafeteria’s shortfall however this year as of 6/30 they did not have this problem but still had a few issues. We are resolving this and will continue doing internal audits. Overall we did very well.

The NFA threat was discussed. There were fire drills on two different days leading to the evacuation of the school. There will be letter going home to parents outlining the procedures and decisions that were made.

## **NEW BUSINESS/POSSIBLE ACTION**

Motion: To award the bus bid to Dattco Sales and Service for \$151,244.

By: Ray Sulich, Jr.

Second: Larry Simons

Vote: All in favor

CABE/CAPSS convention was attended by 6 of our board members. Topics ranged from budget process to the 5 year plan, pre-school initiatives, and negotiations. It was agreed by all that this was a highly motivational meeting.

Janet Tyler, Superintendent said we received a check from Staples for \$350.00. Janet will be sending a thank you letter to them, as well as Carl Thurlow, who has been so helpful with this.

Motion: To accept the Staples gift of \$350.00.  
By: Tom O'Rourke  
Seconded: Heather DeLuca  
Vote: All in favor

Committee appointments will be as follows:  
Facilities – Ray Sulich, Jr., and Larry Simons  
Policy Committee – Heather DeLuca and Kim Coombs  
CABE & CIP Committees – Ray Sulich, Jr.  
Eastconn – Tom O'Rourke  
CAA – Larry Simons  
Booster Club – Kim Coombs

Authorization is needed for a signature change on the CSDE from Dean Toepfer to Janet Tyler.

Motion: To authorize a signature change from Dean Toepfer to Janet Tyler for the CSDE  
Department of Health and Nutrition and Family School Partnerships.  
By: Ray Sulich, Jr.  
Second: Kim Coombs  
Vote: All in favor

## **DISTRIBUTIONS**

Canterbury Enrollment  
Board of Education Calendars and Members  
Facilities subcommittee meeting minutes of 12/11/07  
Canterbury Tales  
Superintendent's approval from the State Department of Education  
Dean Toepfer's thank you letter

## **RECOGNITION OF AND COMMENTS FROM VISITORS**

Motion: To adjourn at 9:37 p.m.  
By: Heather DeLuca  
Seconded: Kim Coombs  
Vote: All in favor

Respectfully submitted:

Heather DeLuca, Secretary to the Board