

Connecticut State Department of Education Improvement Plan

COVER PAGE

District Name: Canterbury

School Year: 2006-07

Key Performance Indicator:

Decrease the number of students in all disability categories who spend time in segregated settings as defined by 0-40 percent of their day with nondisabled peers.

Increase the number of students in all disability categories who spend time in regular education classes as defined by 79-100 percent of their day with nondisabled peers.

Superintendent's Name: Sandra Suplicki

Signature: _____ **Date:** _____

**Special Education Director/
Pupil Personnel Director's Name:** Donna Hartigan

Signature: _____ **Date:** _____

Adapted with permission from Georgia State Department of Education

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Action Plan for Canterbury

Measurable Objective(s):
 Increase the percentage of students with disabilities in the 79-100% category from 56 to 66
 Decrease the percentage of students with disabilities in the 40-79% category from 30 to 28
 Decrease the percentage of students with disabilities in the <40% category from 14 to 6

Actions/Strategies/Interventions	Timeline	Professional Development Resources/Est. Costs	Person(s) Responsible	Means of Evaluation
<p>Determine baseline regarding LRE practices by completing the School Based Practices Profile (all staff, both schools)</p> <p>Develop additional questions for families of students with disabilities regarding their needs and attach to the SBPP Parent Survey</p>	<p>August-September 30, 2006</p>	<p>SBPP survey and copying costs</p> <p>Survey Postage: 180 x .80 = 144.00</p> <p>Copies: 90 x .05 = 4.50</p>	<p>Principal Director Superintendent State?</p>	<p>% returned</p> <p>Report generated</p>
<p>Create awareness of the elements of Responsible Inclusive Practices (all staff)</p>	<p>August 28, 2006</p>	<p>LRE Overview from SERC</p>	<p>Director Superintendent</p>	<p>Exit survey</p>

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Actions/Strategies/Interventions	Timeline	Professional Development Resources/Est. Costs	Person(s) Responsible	Means of Evaluation
Examine the district's readiness and commitment to engage in Positive Behavior Supports (PBS)	Sept. – Dec. 2006	SERC UCONN Full Day Pre Conference: Substitute Teachers: 450.00	Principals Director Superintendent	Consultant Report
Complete requirements needed to apply for PBS	Jan. – May, 2007	SERC UCONN	Principals Director Superintendent	Completed application
Engage in PBS training and technical assistance	September 2007	SERC Substitute Teachers: 450.00	Principals Director Superintendent	Record of attendance at training
Send additional school-based teams to Step-by-Step Training (one from the elementary school; one from the middle school)	Fall, 2006	SERC UCONN Full free waiver Substitute Teachers: 540.00	Principals to investigate, register and arrange logistics	Record of attendance
Support the existing Step-by-Step teams at both the elementary and middle schools to expand usage of LRE/inclusive education tools and practices	Sept. 2006-June, 2007	Customized site-based technical assistance from SERC 2 days no fee. Substitute Teachers: 540.00 2 Additional Days: 2000.00	Principals Director Superintendent	Record of technical assistant Sample lesson plans

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Actions/Strategies/Interventions	Timeline	Professional Development Resources/Est. Costs	Person(s) Responsible	Means of Evaluation
<p>Reconfigure the district's professional development committee to include representation from special education and related services professionals</p>	<p>Sept. 2006</p>	<p>Special education personnel</p>	<p>District Professional Development Committee Director</p>	<p>Minutes with attendance records</p>
<p>Establish a comprehensive system of professional development that addresses LRE</p>	<p>Sept. 2006 – Oct. 2006</p>	<p>District Attend SERC workshops Substitute Teachers: 1100.00</p>	<p>Professional Development Committee</p>	<p>CSPD</p>
<p>Engage in the Reflective Team Process (RTP) to examine the current SAT model of early intervening services</p>	<p>Fall, 2006</p>	<p>RTP through SERC at each school 2 days No fee. 2 additional days: 2000.00</p>	<p>School principals to investigate, register and arrange logistics</p>	<p>Plan to review SAT process Evaluation of changes</p>
<p>Examine schedules and structures at each school to determine the feasibility of establishing grade-level planning time</p>	<p>June-August, 2006</p>	<p>None</p>	<p>School principals</p>	<p>Results of feasibility study School Schedules</p>

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Measurable Objective(s)

Increase the percentage of parents participating in the STEP (Support and Training for Educators and Parents) program from 6% to 11%

Increase the percentage of staff participating in the STEP program from 1% to 5%

Increase the percentage of parents attending outside professional development activities and school-based workshops from

<p>Poll parents of students with disabilities to determine needs/concerns and ideas on ways they can be more a part of their child's education (inservice participation)</p>	<p>Sept.-Oct, 2006</p>	<p>Copies: 90 x .05 = 4.50 Postage Self-addressed envelopes CPAC to develop questionnaires. 180 x .80 = 144.00</p>	<p>Director</p>	<p>Results of poll</p>
<p>Create literature for parents concerning the STEP (Support and Training for Educators and Parents) program. Including names of parent support representatives.</p>	<p>By Dec. 1, 2006</p>	<p>Printing costs Paper costs 250.00</p>	<p>Director STEP group</p>	<p>Copy of literature created</p>
<p>Develop brochure for parents regarding contacting school personnel outside of the PPT process.</p>	<p>By Oct. 1, 2006</p>	<p>Printing costs 250.00</p>	<p>Director</p>	<p>Copy of brochure</p>

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Put information regarding special education services on the district web-site.	By Sept. 2006 Upgraded throughout the 2006-2007 school year	None	Director Technology teacher	Web-site
Inform individual parent of appropriate professional development regarding their child and invite the parent(s) to attend at district cost.	On-going	Cost of workshops 1500.00	Director Case manager	Notes to parents Log of phone calls Copies of registration
Post workshops on web-site with contact information.	Ongoing	None	Director Technology teacher	Web-site
Contact local high schools and colleges regarding providing child care for parent meetings.	Sept. – Oct. 2006	Payment of sitters 573.00	Director	List of contacts List of babysitters Record of use of child care
Explore other locations and times for STEP meetings	Sept. 2006- May, 2007	None	STEP group	Schedule of meeting times and locations
Invite staff to attend a STEP meeting and encourage them to sign up in advance.	Ongoing	None	Principals Director	Roster of staff attending meetings

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<p>Ask special education staff to present at STEP meetings on areas of their expertise.</p>	<p>Ongoing</p>	<p>None</p>	<p>Principals Director</p>	<p>Roster of staff and topics presented at meetings</p>
<p>Periodically open STEP meetings to all parents and teachers</p>	<p>Sept. 2006 – June 2007</p>	<p>Copy of notices 900 x .05 = 45.00</p>	<p>Director Principals STEP group</p>	<p>Copy of invitations Roster of attendees</p>