

**A. ESTABLISHMENT OF QUORUM AND CALL TO ORDER**

In Attendance: Sally Peavey, Tom O'Rourke, Heather DeLuca, Kimberly Coombs, and Janet Tyler, Superintendent

Ray Sulich, Jr. arrived at 7:07 p.m. Amy Labbe arrived at 7:50 p.m. Aaron Spruance arrived at 7:52 p.m.

Sally Peavey called the Canterbury Board of Education meeting to order at 7:01 p.m. on June 9, 2009.

**B. ADDITIONS AND/OR CORRECTIONS TO THE AGENDA**

Add: D.1. Letter from Board

Motion: To accept the changes to the agenda.

By: Sally Peavey

Seconded: Kimberly Coombs

Vote: All in favor

**C. COMMENTS FROM VISITORS**

None.

**D. COMMUNICATIONS TO BOE MEMBERS**

1. Letter from Board of Education

Sally Peavey read a letter from the Board thanking the Canterbury Public Schools Superintendent, Administrators, and staff for all the work done during the budget process.

2. Letter from custodians

Henry Turenne, the custodian's union representative, submitted a letter requesting that the remaining Head Custodian stipend be split between the day and night custodians.

Motion: To add the letter from custodians to executive session.

By: Ray Sulich, Jr.

Seconded: Kimberly Coombs

Vote: In favor

**E. CELEBRATION OF EXCELLENCE**

The Board recognized retiring staff members Lorraine Ledoux, Pupil Services Secretary, and Jane Grochowski, BMS Art Teacher. Bryan Klimkiewicz and Janet Tyler expressed their appreciation to them for their years of service.

A short recess began at 7:14 p.m. The Board reconvened at 7:28 p.m.

## **F. ROUTINE BUSINESS/POSSIBLE ACTION**

### 1. Approval of Minutes – Business Meeting, May 26, 2009

Motion: To approve the Special Meeting minutes for May 26, 2009  
By: Heather DeLuca  
Seconded: Ray Sulich, Jr.  
Vote: In favor

### 2. Board of Education Committee/Meeting Reports

#### a. Community Conversations

Kimberly Coombs reported that the Community Conversation was held on May 28 and the participants provided positive feedback. A meeting to discuss next steps will be held on June 23 at 6:00 p.m. A celebratory dinner will be held in Hamden on June 30.

#### b. Facilities Committee

Aaron Spruance reported that one bid was received for the repairs of the sprinkler system and seven paving bids were received. Discussion also included Millennium water testing. The Board asked to table this discussion until the next meeting to allow them to review the RFPs. A suggestion was made that the Board contact the Town to help with the removal of the existing CES parking lot pavement.

#### c. Administrative Study

Aaron Spruance stated that the first official meeting of the Administrative Study Committee was rescheduled to June 17.

### 3. Administrators' Reports

The Administrators' reports were reviewed.

## **G. SUPERINTENDENT OF SCHOOL'S REPORT/POSSIBLE ACTION**

### 1. Enrollment

The enrollment report was discussed.

### 2. Healthy Food Certification

Motion: Pursuant to Section 10-215f of the Connecticut General Statutes, all food items offered for sale to students in Canterbury Public Schools will meet the Connecticut Nutritional Standards during the period of July 1, 2009 to June 30, 2010. Excluded from the certification program are food items sold in connection with any event occurring in the school buildings after the regular school day or on weekends. The application for funding the Child Nutrition Programs be amended to include this certification statement of compliance for the period of July 1, 2009 to June 30, 2010.  
By: Heather DeLuca  
Seconded: Kimberly Coombs  
Vote: All in favor

3. Communications Committee (1+1+1)

The committee met on June 1. Discussion included celebration of passing the 2009-10 budget at the first Referendum, enhancing communications, and closing of financial books. The next meeting will be held in August.

4. Budget 2009-2010

Janice Thurlow stated that preparation is underway for the 2009-10 budget.

5. Budget 2008-2009

Janice Thurlow provided an update on the 2008-2009 budget. The auditors were in the Business Office reviewing files for two days; they will return to finish their field work in September.

Janice reviewed the Budget to Actual Analysis. We will not need to request from the town the \$6,879 utility grant money that the State sent the towns this past winter.

The estimated BOE 2008-09 surplus does not reflect the \$25,000 that the Town will be receiving for the asbestos project.

Requests for additional expenditures:

AED - \$2,000 each

Mobile Lab (COW) - \$10,111 in the budget; \$7,253 needed to supplement the cost

Monies to purchase payroll software - to bring the task back inhouse

Motion: To allocate \$6,000 from the 2008-09 budget for the purchase of three defibrillators.

By: Heather DeLuca

Seconded: Kimberly Coombs

Motion: To amend the motion to purchase one defibrillator for \$2,000 from the 2008-09 budget.

By: Ray Sulich, Jr.

Seconded: Sally Peavey

Vote: All in favor

Motion: Vote on motion as amended.

Vote: All in favor

Motion: To allocate \$7,253 from the 2008-09 budget to purchase a "COW."

By: Kimberly Coombs.

Seconded: Heather DeLuca

Vote: In favor

Opposed: Ray Sulich, Jr.

Abstained: Amy Labbe

## H. NEW BUSINESS/POSSIBLE ACTION

1. AED Donation

Mrs. Tyler shared that an AED donation has been made to the district by the Larry Pontbriant Athletic Fund.

Motion: To accept the donation of an AED from the Larry Pontbriant Athletic Fund.

By: Ray Sulich, Jr.

Seconded: Aaron Spruance

Vote: All in favor

**I. UNFINISHED AND ONGOING BUSINESS/POSSIBLE ACTION**

1. Community Connections High School

The Board asked that a policy be developed that addresses requests for students to attend non-designated high schools. Heather DeLuca will represent the BOE on that committee.

**J. RECOGNITION OF AND COMMENTS FROM VISITORS**

The board heard comments from visitors in the audience.

**K. EXECUTIVE SESSION**

1. Nontenured Teachers – Status
2. Superintendent Evaluation/Contract
3. Letter from Custodians

Motion: To adjourn into Executive Session at 9:20 p.m. for the purpose of discussing Nontenured Teachers-Status, Superintendent Evaluation/Contract, and Letter from Custodians

By: Kimberly Coombs

Seconded: Tom O'Rourke

Vote: All in favor

The BOE came out of Executive Session at 11:00 p.m.

**L. UNFINISHED AND ONGOING BUSINESS/POSSIBLE ACTION**

1. Nontenured Teachers – Status

Motion: To offer contracts to the following nontenured staff for the 2009-2010 school year: Jason Beit, William Bergan, Sarah Boyd, Jason Cerro, Louise Fletcher, Kaye Jakan, Bryan Klimkiewicz, Joan Mansigian, Elisabeth Mehlinger, Sarah Normandie, Jessica Rodrigues, Louise Scanlon, Timothy Simkowski and Alan Tortolani

By: Heather DeLuca

Seconded: Kimberly Coombs

Vote: All in favor

**M. ADJOURNMENT**

Motion: To adjourn at 11:03 p.m.

By: Kimberly Coombs

Seconded: Aaron Spruance

Vote: All in favor

Respectfully submitted:

Heather DeLuca, Secretary to the Board